



City Manager Report

January 2020

CITY MANAGER REPORT

CITY OF KINGMAN - January 2020

The information included in this issue reflects December 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT

CITY OF KINGMAN DECEMBER 2019

PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

GEO and Associates and ED staff developed focus groups of Stakeholders to participate with initiating a new Brand for Kingman. GEO and Associates have been researching reports from past and present and interviewing interested parties to determine a suitable match for the City

Staff is moving forward with submitting the following roads to Mohave County for acceptance: East Silva Street, N. Windrose Lane, N. Interstate Way, Transport Drive, Government Way and Bonanza

ED staff facilitated with presenting a Rural Roundtable for the Arizona Association for Economic Development. One result of this symposium was an Industrial Park business working with Unisource to reduce their electrical rate and the business will be receiving a reimbursement for payments previously made

New signage has arrived and will be installed on the Monument Sign at the Kingman Airport & Industrial Park

Legacy Signs has completed the neon addition to the Welcome Arch on Beale Street, as seen below

Facade Grant and Parklets and Pedlets program for Downtown Historic District is now in place– Contact the Building and Planning Department to participate in this opportunity

The Community Development Block Grant (CDBG) program, Contract #108-19 Phase 2 has been vandalized twice. More security in the way of video surveillance and support from other Departments will be initiated

Planning and ED staff met with Roger Eastman who is updating the Zoning Ordinance for the City

Director Gary Kellogg and Vice-Chair Lingenfelter met with the Mexican Consulate on 12.13 and took them on a tour of our area, the Airport and Industrial Park



Additional Activities and Meetings by Economic Development Staff in December

- ♦ Attended Unisource Stakeholder Workshop
- ♦ Economic Development staff is working with the Main Street Group on various events and projects
- ♦ Request for Proposal for the Shock Center– the City of Kingman Police Department will be utilizing this training facility for training purposes
- ♦ RFP for Aviation Marketing : Working on contract with City Attorney
- ♦ City Departments met to discuss Strategy 5 of the Economic Development Plan dealing with abatements.

Tasks completed by Planning & Zoning Staff in December

| | |
|------------|--|
| 22 | Residential Building Permits reviewed and approved |
| 2 | Commercial Building Permits reviewed |
| 2 | Special Event Permits reviewed & approved |
| 4 | Sign Permits reviewed & approved |
| 16 | Business Licenses reviewed & approved |
| 45 | Calls redirected to Mohave County |
| 15 | Submissions from the City website responded to |
| 7 | Active Zoning Violation cases |
| | |
| | TRAK-IT PROJECTS: |
| | |
| AB19-0004 | Abandonment of Parcel D Walleck Ranch Tract 1961-B |
| CUP19-0004 | Conditional Use Permit for Flying J at 3300 Andy Devine Avenue |
| PP19-0004 | Parcel Plat for minor lot split for 3340 E. Andy Devine Avenue |
| PP19-0006 | Parcel Plat for minor lot split for 3123 Stockton Hill Road |
| SB19-0002 | Preliminary Plat for Kinross Subdivision |
| SB19-0003 | Final Plat for Southern Vista V, Tract 6048-D |
| SB19-0006 | Final Plat for Sycamore Village, Tract 1995-B |

Additional Meetings & Activities Completed by Planning & Zoning Staff

| |
|--|
| Zoning Ordinance update / staff meeting weekly with Lisa Wise Consulting |
| Census 2020– complete count committee and community outreach |
| ICSC follow-up with retailers |
| Façade Improvement / Parklet & Pedlet Program |
| Planning and Engineering Development Review Committee regarding abandon subdivisions |
| Beale Street Streetscape RFQ Evaluation meeting on 12.10 |
| Participated in an online demonstration for possible new permitting system on 12.12 |
| Traffic Safety Committee |
| Safety Committee |

Planning & Economic Development Public Meetings in December

December 7– Airport Advisory Commission

December 8– Planning & Zoning Commission

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
DECEMBER 2019**

The Engineering staff responded to **141** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG19-0035 An approval to construct was issued for approximately 4,896 linear feet of 8" water line, with (25) 8" gate valves and (8) fire hydrants in the Kingman Crossing Subdivision, Tract 1993-B

ENG19-0035 A Construction Authorization was issued for 4,216 linear feet of 8" sewer line, (20) manholes and (9) clean outs in the Kingman Crossing Subdivision, Tract 1993-B.

| RIGHT OF WAY ACTIVITIES | |
|--------------------------------|---|
| 104 | Information Requests responded same day received |
| 37 | Information Request responded in 1 days |
| 0 | Information Request responded in 2 –3 days |
| 0 | Information Request responded over 3 days |
| 6 | Sewer Availability Letters |
| 37 | Permits to work in Public Right-of-way |
| 17 | Sewer Connection Permits Inside City Limits (0 due to Failed septic) |
| 13 | Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic) |
| 6 | Sewer Taps |
| 22 | Utility Permits for water meters in the County |
| 21 | Utility Permits for water meters in the City |

CITY MANAGER'S REPORT

Engineering Continued

| CAPITAL EXPENDITURES | | |
|--|------------|---------------------|
| CONTRACTOR | PROJECT | AMOUNT |
| Freiday Construction | ENG17-0038 | \$109,279.45 |
| Freiday Construction | ENG17-0027 | \$284,052.40 |
| Freiday Construction | ENG4-085 | \$6,800.00 |
| JE Fuller | ENG19-0066 | \$23,456.25 |
| Matric Design Group | ENG17-0035 | \$7,729.56 |
| Sunrise Engineering | ENG19-0057 | \$20,840.50 |
| Sunrise Engineering | ENG19-0058 | \$14,760.00 |
| Capital Expenditures processed during the month of December | | \$466,918.16 |

| MEETINGS | |
|----------|--|
| Dec. 2 | ENG18-0082 Pre-construction meeting for Andy Devine ADA Improvement Project |
| Dec. 2 | ENG19-0057 Diagonal Wash Trunk Sewer Interceptor Scoping Discussion |
| Dec. 3 | ENG19-0086 GIS Implementation, Phase 3 Kick-off Meeting |
| Dec. 4 | Development Review Committee meeting |
| Dec. 5 | Engineering Team Meeting |
| Dec. 5 | Pre-construction meeting Castle Rock and 5L Waterline replacement |
| Dec. 9 | Development Review Committee meeting |
| Dec. 10 | Municipex Demonstration |
| Dec. 16 | Payroll update meeting |
| Dec. 17 | ENG17-0038 Devlin Sewer line extension weekly construction meeting |
| Dec. 17 | ENG16-002 Pre-bid for 8th street underpass |
| Dec. 18 | Development Review meeting |
| Dec. 18 | ENG19-0054 Pre-construction meeting for Robinson Ave Waterline extension |

| DESIGN ACTIVITIES | | | |
|-------------------|---|--|--|
| PROJECT | PURPOSE | CONSULTANT | STATUS |
| ENG16-0025 | This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40. | AECOM Technical Services for the preparation of project plans and specifications | Project is expected to be complete by July 2020 |
| ENG17-0035 | This project is for Program manager services for the I-11 East Kingman Connection project. | Matrix Design Group | The consultant is proceeding with acquisition of right of way. |
| ENG18-0051 | Airway Avenue Design and Construction between Sunbelt Park and Rancho Santa Fe Parkway | AECOM | Under design |
| ENG18-0052 | Rancho Santa Fe Parkway Design update | AECOM | Under design |
| ENG18-0080 | Airway—Vista Bella Drainage | Dibble Engineering | Under design |
| ENG19-0057 | Diagonal Wash Trunk Sewer | Sunrise Engineering | Under design |
| ENG19-0058 | Main Tanks Transmission Main, Phase 2 | Sunrise Engineering | Under design |
| ENG19-0066 | Kingman Area Master Drainage Report | J.E. Fuller | Under design |

CONSTRUCTION ACTIVITIES UPDATE

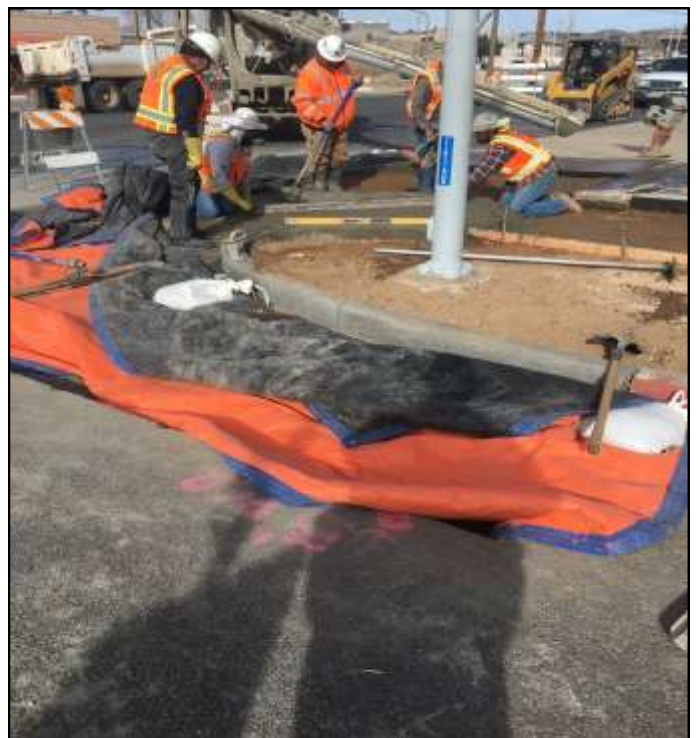
| PROJECT | PURPOSE | STATUS |
|--|---|---|
| ENG15-0048 & ENG16-0031 | This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue. | The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with acquisition. |
| ENG17-0027 | Kino—Main Tanks Transmission lines | Under construction |
| ENG17-0038 | Devlin Avenue sewer line extension between Bank Street and Powell Avenue. Adding 107 sewer service connections. | Under construction |
| ENG18-0082 | Andy Devine ADA Compliance from 4th Street to Grandview Avenue | Under construction |

CONSTRUCTION PHOTOS



ENG18-0082 Andy Devine ADA Improvements

CONSTRUCTION PHOTOS



ENG18-0082 Andy Devine ADA Improvements

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2018 and 2019.



| | December, 2018 | December, 2019 |
|----------------------------|----------------|----------------|
| Domestic Violence | 33 | 26 |
| DUI | 49 | 13 |
| Theft/Shoplifting | 25 | 21 |
| Criminal Traffic (non DUI) | 14 | 6 |
| Code Enforcement | 2 | 1 |
| Miscellaneous Misdemeanors | 47 | 37 |
| Total Charges | 170 | 103 |
| Number of Files Opened | 94 | 67 |
| Pretrial Conferences | 106 | 71 |
| Change of Pleas | 64 | 57 |
| Status Hearings | 18 | 8 |
| Trials | 11 | 7 |
| Other Court Events | 203 | 240 |

City Clerk—Annie Meredith

During the month of November the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

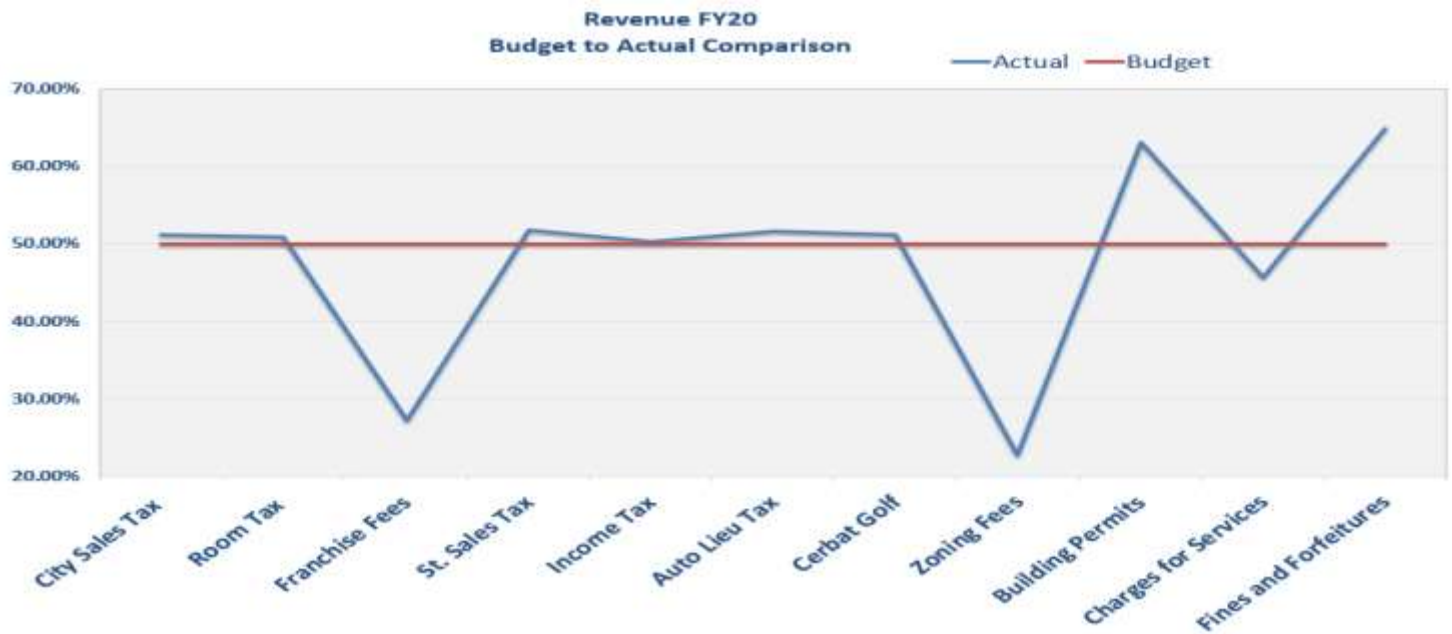
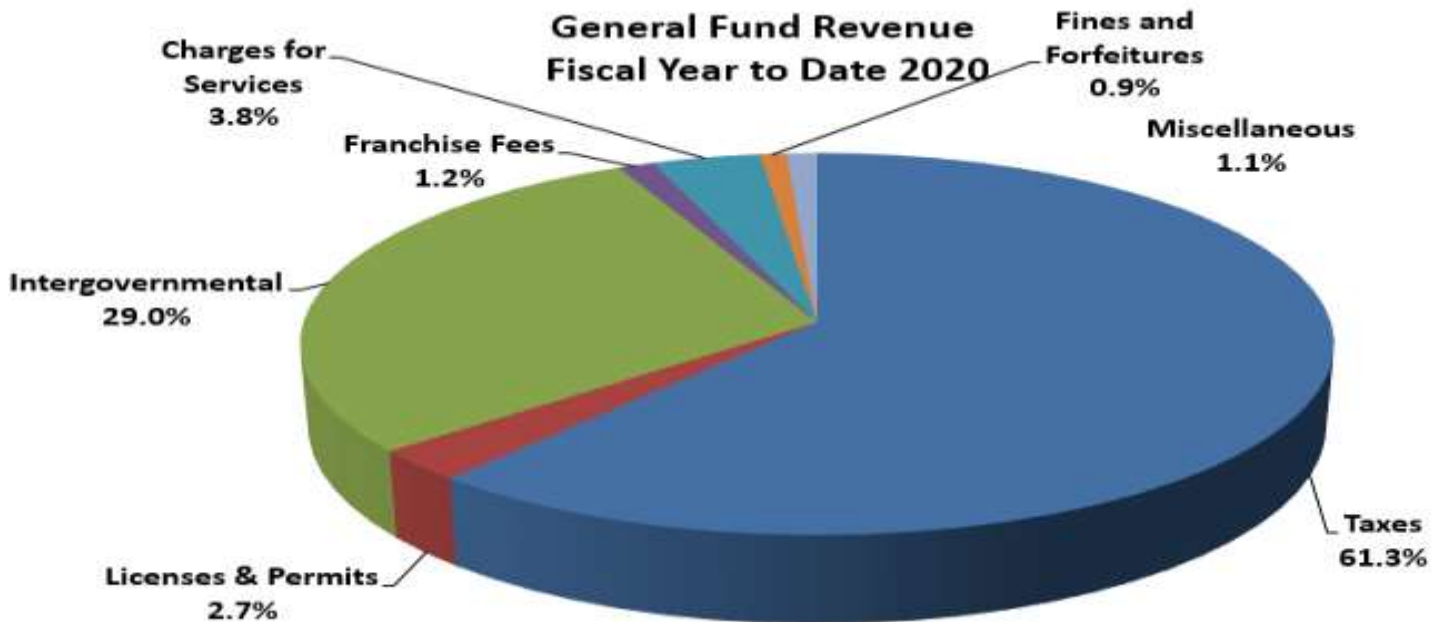
| Clerk Activity — December 2019 | | |
|--------------------------------------|--------|-----------------|
| | VOLUME | REVENUE |
| Special Event Permits Issued | 3 | \$200.00 |
| Public Notary Requests | 12 | \$24.00 |
| Special Event Vendor Permits | 2 | \$385.00 |
| Special Event Liquor License | 2 | \$100.00 |
| TOTAL REVENUE - November 2019 | | \$909.00 |



Finance—Tina Moline

REVENUE BY SOURCE — DECEMBER 2019

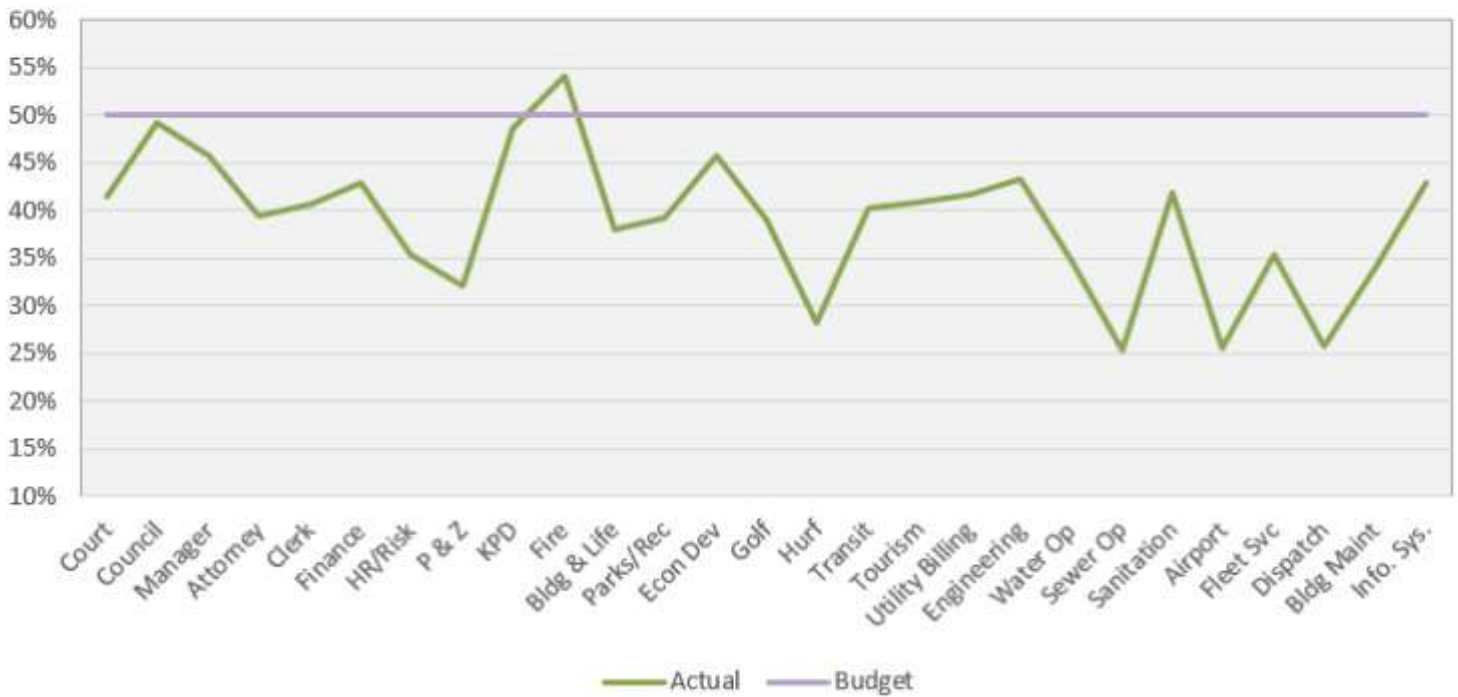
| Description | Original Budget | Revenues This Period | Revenues Year-to-Date | Percentage Collected |
|------------------------------------|-------------------|----------------------|-----------------------|----------------------|
| Taxes | 18,615,683 | 1,586,875 | 9,538,017 | 51.24% |
| Licenses & Permits | 711,996 | 50,347 | 423,485 | 59.48% |
| Intergovernmental | 8,817,703 | 757,525 | 4,505,471 | 51.10% |
| Franchise Fees | 713,978 | - | 194,125 | 27.19% |
| Charges for Services | 1,187,432 | 49,507 | 587,695 | 49.49% |
| Fines and Forfeitures | 221,255 | 27,161 | 141,605 | 64.00% |
| Miscellaneous | 172,017 | 20,028 | 164,541 | 95.65% |
| Total Revenues General Fund | 30,440,064 | 2,491,443 | 15,554,940 | 51.10% |



EXPENDITURES BY DEPARTMENT — DECEMBER 2019

| Description | Revised Budget | Expenditures This Period | Expenditures Year-to-Date | Budget Availability | Available Percentage |
|-------------------------------|-------------------|--------------------------|---------------------------|---------------------|----------------------|
| Court | 1,470,608 | 86,172 | 609,660 | 860,948 | 58.54% |
| City Council | 223,450 | 9,795 | 109,855 | 113,595 | 50.84% |
| Manager | 435,054 | 25,973 | 198,956 | 236,098 | 54.27% |
| Attorney | 1,048,677 | 72,128 | 413,526 | 635,151 | 60.57% |
| City Clerk | 360,815 | 17,203 | 147,118 | 213,697 | 59.23% |
| Finance | 1,162,600 | 81,721 | 498,034 | 664,566 | 57.16% |
| Human Resource/Risk Mgmt | 952,853 | 50,526 | 337,810 | 615,043 | 64.55% |
| Planning & Zoning | 419,247 | 42,043 | 134,549 | 284,698 | 67.91% |
| Police Department* | 12,958,883 | 809,562 | 6,304,424 | 6,654,459 | 51.35% |
| Fire Department* | 8,794,822 | 521,732 | 4,765,599 | 4,029,223 | 45.81% |
| Building & Life Safety | 1,189,732 | 73,742 | 452,270 | 737,463 | 61.99% |
| Parks & Recreation | 4,766,358 | 252,622 | 1,869,121 | 2,897,237 | 60.79% |
| Economic Development | 740,471 | 79,934 | 309,713 | 430,758 | 58.17% |
| Total Exp General Fund | 34,523,570 | 2,123,153 | 16,150,635 | 18,372,935 | 53.22% |

Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2020



REVENUE BY SOURCE — DECEMBER 2019

| REVENUE SOURCE | | 7/1/15 Thru 12/31/15 | 7/1/16 Thru 12/31/16 | 7/1/17 Thru 12/31/17 | 7/1/18 Thru 12/31/18 | 7/1/19 Thru 12/31/19 | Percent Change FY19-FY20 | Fiscal 2020 BUDGET | FY20 Percent of BUDGET |
|---|-----------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--------------------------------|-----------------------|---------------------------|
| GENERAL FUND (101) | | | | | | | | | |
| Local | Sales Tax | 7,353,337 | 7,725,455 | 8,600,725 | 8,585,218 | 9,213,366 | 7.32% | 17,977,917 | 51.25% |
| | Room Tax | 246,470 | 271,497 | 296,903 | 301,758 | 324,652 | 7.59% | 637,766 | 50.90% |
| State | Sales Tax | 1,284,386 | 1,267,740 | 1,444,817 | 1,421,658 | 1,537,108 | 8.12% | 2,966,856 | 51.81% |
| | Income Tax | 1,689,692 | 1,769,718 | 1,797,759 | 1,784,516 | 1,960,020 | 9.83% | 3,900,847 | 50.25% |
| | Auto Lieu Tax | 678,497 | 824,879 | 887,340 | 972,017 | 1,008,343 | 3.74% | 1,950,000 | 51.71% |
| Golf | Green Fees (9 holes) | 50,328 | 45,823 | 44,871 | 47,191 | 50,429 | 6.86% | 93,477 | 53.95% |
| | Green Fees (18 holes) | 80,228 | 77,289 | 84,955 | 81,152 | 85,202 | 4.99% | 175,715 | 48.49% |
| | Annual Golf Fees | 57,250 | 49,603 | 45,697 | 56,548 | 50,711 | -10.32% | 102,152 | 49.64% |
| | Cart Rentals | 129,643 | 122,699 | 126,340 | 128,548 | 128,476 | -0.06% | 264,473 | 48.58% |
| | Driving Range Fees | 15,038 | 11,536 | 10,572 | 12,153 | 15,206 | 25.12% | 23,706 | 64.14% |
| | Merchandise Sales | 0 | 0 | 0 | 0 | 15,297 | 100.00% | 2,550 | 599.88% |
| | Restaurant and Bar | 93,066 | 83,193 | 81,183 | 80,352 | 79,163 | -1.48% | 168,018 | 47.12% |
| | Subtotal Golf Course | 425,553 | 390,143 | 393,619 | 405,944 | 424,483 | 4.57% | 830,091 | 51.14% |
| Other | Zoning Fees | 14,010 | 10,650 | 7,618 | 8,450 | 3,420 | -59.53% | 15,000 | 22.80% |
| | Building Permits | 285,563 | 288,602 | 400,639 | 271,573 | 359,454 | 32.36% | 568,995 | 63.17% |
| HURF FUND (201) | Rest/Bar Tax | 379,775 | 420,208 | 414,176 | 491,681 | 482,402 | -1.89% | 858,589 | 56.19% |
| | Highway User Fuel Tax | 1,228,581 | 1,267,305 | 1,403,053 | 1,460,945 | 1,715,606 | 17.43% | 2,928,027 | 58.59% |
| POWERHOUSE TOURISM FUND (215) | | - | 74,986 | 87,988 | 137,233 | 162,750 | 18.59% | 246,952 | 65.90% |
| PAVEMENT PRESERVATION FUND (316) | | - | - | - | 1,631,280 | 6,320 | -99.61% | 0 | 0.00% |
| I-11 E KGMN CONN FUND (317) | | - | - | - | 1,631,280 | 6,320 | -99.61% | 0 | 0.00% |
| WATER FUND (501) ** | | 3,626,605 | 3,668,071 | 3,693,417 | 3,676,532 | 3,938,954 | 7.14% | 7,023,209 | 56.08% |
| WATER CAPITAL RENEWAL FUND (510)** | | 427,150 | 433,093 | 439,211 | 440,982 | 461,234 | 4.59% | 901,115 | 51.18% |
| WASTEWATER FUND (521)** | | 4,213,449 | 4,331,880 | 4,362,705 | 4,588,874 | 4,687,634 | 2.15% | 9,128,824 | 51.35% |
| WASTEWATER CAPITAL RENEWAL FUND (530)** | | 57,645 | 59,080 | 61,073 | 63,232 | 65,117 | 2.98% | 125,037 | 52.08% |
| SANITATION FUND (541)** | | 1,718,658 | 1,752,502 | 1,771,411 | 1,815,508 | 1,868,911 | 2.94% | 3,665,993 | 50.98% |
| AIRPORT (591) | | - | - | - | 664,149 | 603,867 | -9.08% | 1,267,117 | 47.66% |

**Due to the implementation of a new utility billing software in November 2018 utility bills were delayed. This resulted in a decrease in year-to-date revenues for the month of November.

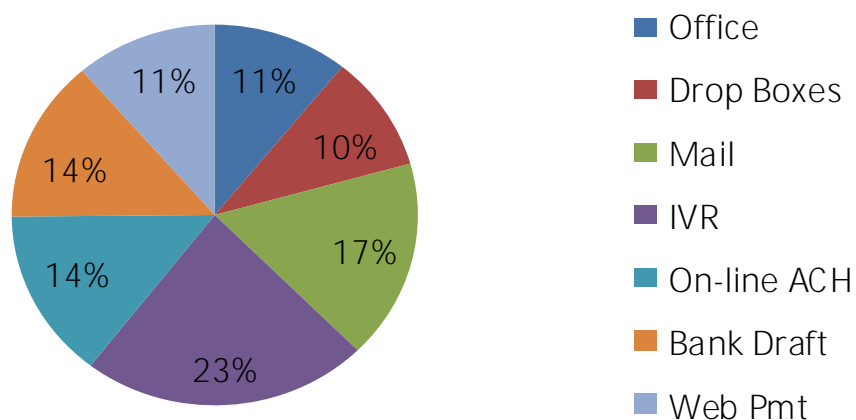
Utility Billing Percent change from 2018 to 2019 reflects this delay in the prior year's reported revenues.

Finance—Tina Moline

City of Kingman – Utility Billing & Licensing Division

The Utility Billing and Licensing Division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges. Beginning January 6th, 2020, Utility Billing and the rest of the City Complex office hours will be Monday-Thursday, 7am to 6pm, and closed Fridays. Customers have been notified of the upcoming change via billing inserts, flyers, a press release, the City website, Facebook, and signage at the City complex. The extended hours are an effort to better serve our customers.

Bill Payment by Location



CUSTOMER SERVICE STATISTICAL SUMMARY— December 2019

| | Jul- 19 | Aug-19 | Sep-19 | Oct-19 | Nov-19 | Dec-19 |
|------------------------------------|---------|--------|--------|--------|--------|--------|
| Phone Calls Answered | 1,857 | N/A | 1,323 | 1,344 | 1,031 | 1,579 |
| IVR - Payments | 5,661 | 4,796 | 5,046 | 5,334 | 4,264 | 5,410 |
| E-Mail Bill Delivery* | 513 | 726 | 791 | 864 | 745 | 780 |
| Web Payments | 1,885 | 2,030 | 1,979 | 2,434 | 1,847 | 2,674 |
| Water Service Orders | 1,380 | 1,097 | 1,484 | 1,341 | 1,013 | 1,219 |
| Sanitation Service Orders | 630 | 432 | 345 | 577 | 337 | 366 |
| Sewer Service Orders | 0 | 0 | 0 | 3 | 3 | 3 |
| Number of Total Payments Processed | 21,848 | 20,483 | 19,574 | 23,426 | 16,695 | 23,627 |
| | | | | | | |
| Number of Sanitation Customers | 12,329 | 12,328 | 12,353 | 12,362 | 12,393 | 12,393 |
| Number of Sewer Customers | 10,856 | 10,877 | 10,892 | 10,910 | 10,950 | 10,993 |
| Number of Water Customers | 20,317 | 20,313 | 20,377 | 20,373 | 20,406 | 20,420 |

| LICENSING STATISTICAL SUMMARY— December 2019 | |
|--|-----|
| New Business Licenses Issued | 30 |
| | |
| License Renewals Generated (Business & Animal Licenses) for Feb 2020 | 111 |

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

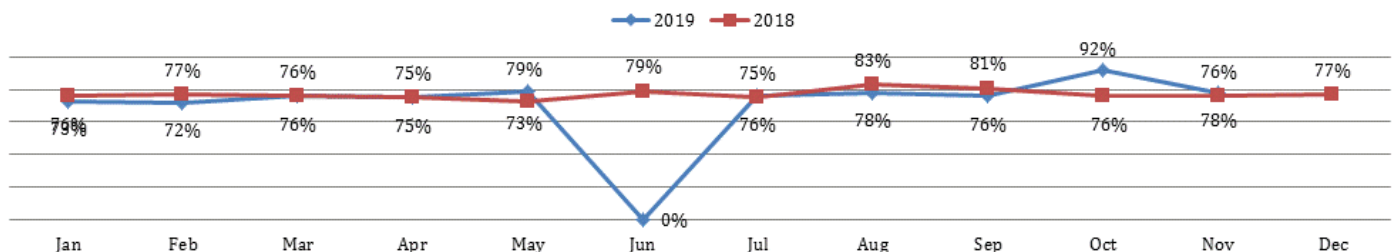
Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve

The department responded to 670 incidents, which brings the annual total for 2019 to 7226 which is a total increase of 57 calls from 2018 as the department will likely fall short of the 8000-call mark in 2019. This does not account for responses for Alpha level calls or non-emergent in our community which AMR handles, 114 for the month and 1315 for the year to date, while Squad 2 is mandated by staffing levels and the use of part time personnel and only accounted for minimal calls in fiscal year to date accounting for 31 calls for the month and 116 since July 1, 2019.

Total Calls for the Month: 670**YTD: 7226****AMR Calls: 114****YTD: 1315****Squad 2 Calls: 31****July 1, 2019 to Date: 116**

| INCIDENT BREAKDOWN | | | | | | |
|----------------------------|------------|------------|-------------|-------------|-------------|-------------|
| Incident Type | Nov 2019 | Nov 2018 | % of Change | 2019 YTD | 2018 YTD | % of Change |
| Total Fire Incidents | 133 | 91 | ↑32% | 1050 | 1043 | ↑1% |
| EMS Response | 519 | 523 | ↓1% | 5952 | 6052 | ↓2% |
| Residential Structure Fire | 10 | 3 | ↑70% | 59 | 45 | ↑24% |
| Commercial Structure Fire | 4 | 3 | ↑25% | 21 | 24 | ↓13% |
| Vehicle Fire | 2 | 4 | ↓50% | 35 | 39 | ↓10% |
| Brush Fire | 10 | 4 | ↑60% | 90 | 78 | ↑13% |
| Dumpster Fire | - | 1 | ↓100% | 35 | 18 | ↑49% |
| Other Fire Incidents | 107 | 76 | ↑29% | 810 | 839 | ↓3% |
| False Alarm Response | - | - | - | - | - | - |
| Hazardous Condition | 7 | 6 | ↑14% | 91 | 67 | ↑26% |
| B&LS | 10 | - | ↑100% | 123 | - | ↑100% |
| Other Response/Admin | 1 | - | ↑100% | 10 | 7 | ↑30% |
| Total | 670 | 620 | ↑7% | 7226 | 7169 | ↑1% |

Total Response Time Compliance % - ALL CALLS**THE MISSION OF THE KINGMAN FIRE DEPARTMENT**

To provide the highest level of emergency response and effective prevention to preserve the life, property, and well-being of our community.

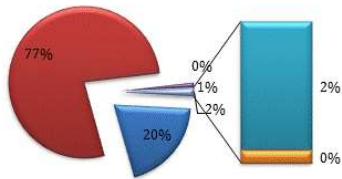


Kingman Fire Department

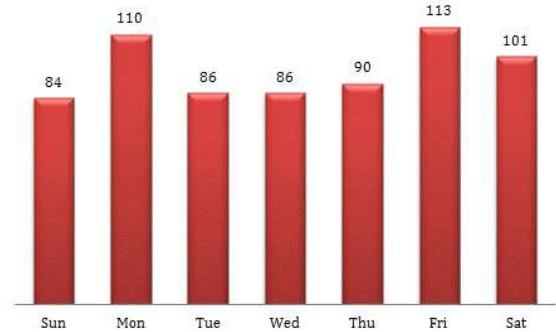
CITY MANAGER REPORT
NOVEMBER 2019

Incident Breakdown by %
Total Incidents: 670

■ Fire Incident Total ■ EMS Response ■ False Alarm Response
■ Hazardous Condition ■ B&LS ■ Other Resp/Admin



Total Incidents by Day of the Week



TOTAL INCIDENTS BY DISTRICT

| District | Nov 2019 | Nov 2018 | % Change | 2019 YTD | 2018 YTD | % Change |
|--------------|------------|------------|-------------|-------------|-------------|-------------|
| 21 | 69 | 87 | ↓26% | 881 | 987 | ↓11% |
| 21A | 1 | no data | - | 4 | 157 | ↓97% |
| 21B | 4 | no data | - | 19 | - | - |
| 21C | 4 | no data | - | 13 | - | - |
| Total | 78 | 87 | ↓12% | 917 | 1144 | ↓20% |
| 22 | 87 | 200 | ↓57% | 819 | 2573 | ↓68% |
| 22A | 116 | no data | - | 1226 | 803 | ↑53% |
| 22B | 24 | no data | - | 245 | 74 | ↑70% |
| 22C | 2 | no data | - | 15 | 8 | ↑47% |
| 22D | 6 | no data | - | 68 | 43 | ↑58% |
| Total | 235 | 200 | ↑15% | 2373 | 3501 | ↓48% |
| 23 | 144 | 216 | ↓50% | 1544 | 2333 | ↓51% |
| 23A | 64 | no data | - | 618 | 385 | ↑38% |
| 23B | 1 | no data | - | 3 | 6 | ↓50% |
| Total | 209 | 216 | ↓3% | 2165 | 2724 | ↓26% |
| 24 | 100 | 82 | ↑18% | 809 | 884 | ↓8% |
| 25 | 18 | 24 | ↓25% | 155 | 248 | ↓38% |
| Out of Dist. | 30 | 11 | ↑63% | 151 | 144 | ↑5% |
| TOTAL | 670 | 620 | ↑7% | 6570 | 8645 | ↓32% |

TOTAL RESPONSES BY APPARATUS

(does not include canceled calls)

| Unit | Nov 2019 | YTD | % Per Unit |
|-------------|----------|------|------------|
| E211 | 80 | 868 | 12% |
| E221 | 159 | 1721 | 24% |
| E231 | 160 | 1734 | 24% |
| E241 | 108 | 933 | 16% |
| Squad 2 | 31 | 367 | 5% |
| L234 | - | 13 | - |
| R215 | 1 | 15 | 0% |
| B216 | - | 2 | - |
| BC2 | 2 | 30 | 0% |
| AMR | 114 | 1315 | 17% |
| Other/Admin | 15 | 223 | 2% |

| Fire Type | \$ Saved | \$ Loss | % Saved | % Lost |
|-----------------|------------|----------------|-----------|-------------|
| High Risk Fires | \$0 | \$0 | 0% | 0% |
| Mod Risk Fires | \$0 | \$0 | 0% | 0% |
| Low Risk Fires | \$0 | \$9,969 | 0% | 100% |
| TOTAL | \$0 | \$9,969 | 0% | 100% |

WORKING SMOKE DETECTORS DURING RESIDENTIAL STRUCTURE FIRES

| Benchmark | Nov 2019 |
|-----------|----------|
| 90% | n/a |

TOTAL # OF FIRE INCIDENTS INVESTIGATED

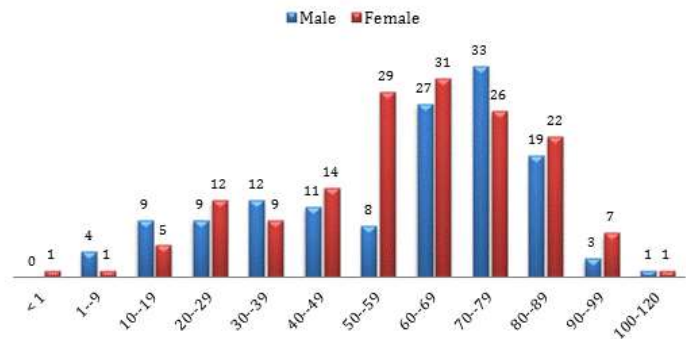
| Nov 2019 | Nov 2018 | % Change |
|----------|----------|----------|
| 8 | no data | - |

| INCIDENTS BY CATEGORY | Nov 2019 | % of All Incidents | YTD 2019 | YTD 2018 | YTD Change by % |
|-----------------------|------------|--------------------|-------------|-------------|-----------------|
| EMS | 519 | 77% | 5952 | 6052 | ↓2% |
| Fire | 133 | 20% | 1050 | 1043 | ↑1% |
| HazMat | 7 | 1% | 91 | 67 | ↑26% |
| Tech Rescue | 10 | 1% | 123 | - | - |
| Other | 1 | 0% | 10 | 7 | ↑30% |
| TOTAL | 670 | 100% | 7226 | 7169 | ↑1% |

| EMS RESPONSE | | | |
|--------------------------------|-------|---|------|
| Agency | Calls | % for Nov 2019 | YTD |
| KFD | 519 | 9% | 5560 |
| AMR | 114 | 9% | 1315 |
| KFD & AMR Total Responses: 633 | | KFD Responded to % of all EMS Response Calls: 82% | |

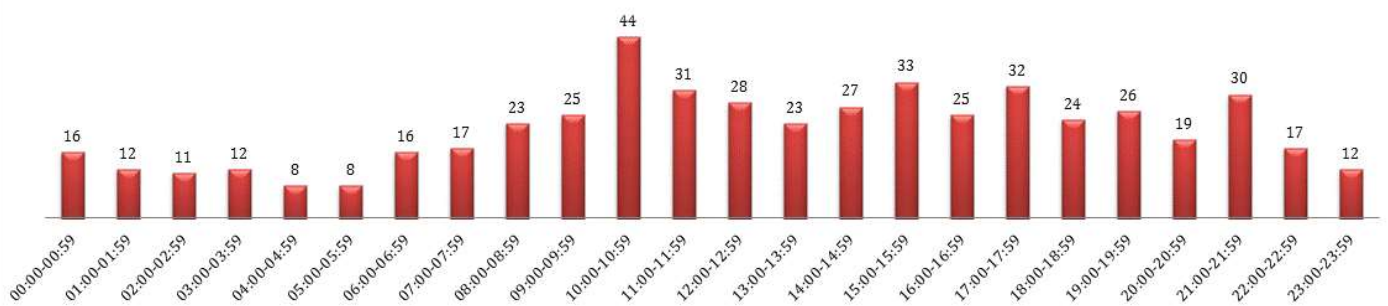
| EMS TOP 10 DETERMINANTS | | | | |
|----------------------------|--------|--------|----------|-----|
| Call Type | Nov 19 | Nov 18 | Change % | YTD |
| Breathing Problem—Delta | 39 | 38 | ↑3% | 452 |
| Chest Pain—Delta | 28 | 38 | ↓36% | 290 |
| Psychiatric—Bravo | 16 | 32 | ↓50% | 226 |
| Sick Person—Charlie | 17 | 31 | ↓82% | 268 |
| Falls—Bravo | 28 | 26 | ↑7% | 332 |
| Sick Person—Alpha | 39 | 23 | ↑41% | 408 |
| Unconscious/Fainting—Delta | 18 | 19 | ↓5% | 201 |
| Breathing Problem—Charlie | 39 | 31 | ↑21% | 192 |
| Falls—Alpha | 19 | 17 | ↑12% | 244 |
| Unknown Problem—Bravo | 18 | 16 | ↑11% | 192 |

Patients by Age Group and Gender November 2019



CARDIAC SURVIVABILITY FOR NOVEMBER 2019: 0%

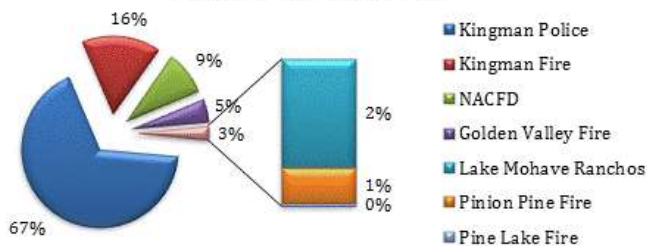
EMS Incidents by Hour



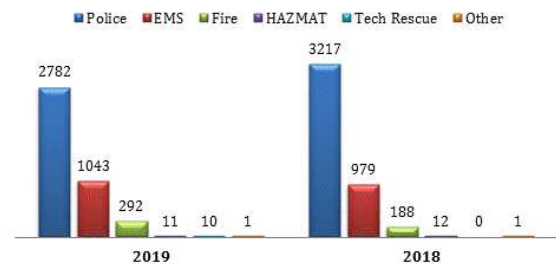
| COMMUNICATION CENTER | | INCIDENTS | | BENCHMARK | | RELIABILITY | | BASELINE | | COMPLIANCE % | |
|------------------------------------|----------------|-----------|-------|---------------|-------|---------------|-------|----------------|-------|--------------|--|
| 9-1-1 Call Answering | | 2329 | | 0:10 | | 95% | | 0:10 | | 94% | |
| ALARM HANDLING BY AGENCY | | INCIDENTS | | HANDLING TIME | | DISPATCH TIME | | ALARM HANDLING | | COMPLIANCE % | |
| Kingman Police | | 2782 | | 0:00 | | 0:00 | | 13:56 | | 37% | |
| Kingman Fire | | 670 | | 0:00 | | 0:00 | | 1:01 | | 98% | |
| ALL 90TH PERCENTILE TIMES BY MONTH | ALL INCI-DENTS | DISPATCH | | TURNOUT | | TRAVEL | | TOTAL RESPONSE | | | |
| | | 90th% | Comp% | 90th% | Comp% | 90th% | Comp% | 90th% | Comp% | | |
| BENCHMARKS | | 1:30 | 90% | 1:00 | 90% | 4:00 | 90% | 8:00 | 90% | | |
| November 2019 | 670 | 1:01 | 98% | 1:18 | 80% | 7:14 | 42% | 9:22 | 76% | | |

| 911 Center Calls for Service by Agency | YTD | | Police | EMS | Fire | HAZMAT | B&LS | Tech Rescue | Other | Nov 19 Total | Nov 18 Total |
|--|--------------|-------------|-------------|-------------|------------|-----------|-----------|-------------|----------|--------------|--------------|
| Kingman Police | 32747 | 69.5% | 2782 | - | - | - | - | - | - | 2782 | 3217 |
| Kingman Fire | 7226 | 15.3% | - | 519 | 133 | 7 | 10 | 1 | - | 670 | 620 |
| No. AZ Consolidated Fire | 3955 | 8.4% | - | 295 | 76 | 3 | - | - | - | 374 | 292 |
| Golden Valley Fire | 2038 | 4.3% | - | 142 | 56 | 1 | - | - | - | 199 | 175 |
| Lake Mohave Ranchos | 830 | 1.8% | - | 65 | 19 | - | - | - | - | 84 | 60 |
| Pinion Pine Fire | 292 | 0.6% | - | 20 | 8 | - | - | - | - | 28 | 33 |
| Pine Lake Fire | 25 | 0.1% | - | 2 | - | - | - | - | - | 2 | - |
| Total Calls Dispatched | 47113 | 100% | 2782 | 1043 | 292 | 11 | 10 | 1 | 0 | 4139 | 4397 |

Percentage of Calls per Agency
Total Calls for November: 4139



9-1-1 Communication Calls Per Agency
Nov 2019 DOWN 6% from Nov 2018

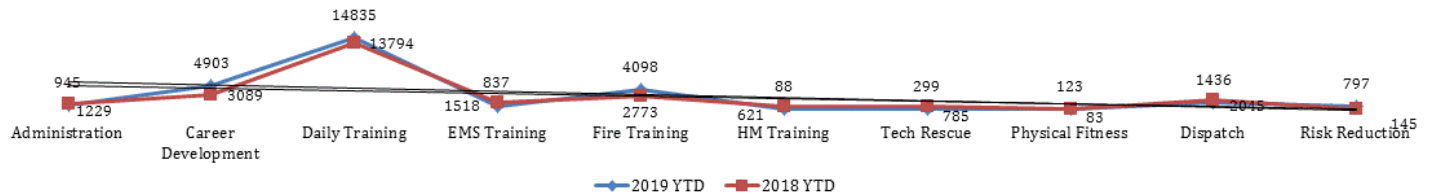


| TRAINING HOURS | | | | | |
|----------------------|-------------|-------------|--------------|--------------|------------|
| Training Type | Hours | % for Month | YTD 2019 | YTD 2018 | Variance % |
| Administration | 49 | 2.1% | 945 | 1229 | ↓23% |
| Career Development | 439 | 18.9% | 4903 | 3089 | ↑37% |
| Daily Training | 1284 | 55.3% | 14835 | 13794 | ↑7% |
| EMS Training | 40 | 1.7% | 837 | 1518 | ↓45% |
| Fire Training | 316 | 13.6% | 4098 | 2773 | ↑32% |
| HazMat Training | 71 | 3.1% | 88 | 621 | ↓86% |
| Tech Rescue | 5 | 0.2% | 299 | 785 | ↓62% |
| Physical Fitness | 0 | 0% | 123 | 83 | ↑33% |
| 9-1-1 Communications | 38 | 1.6% | 1436 | 2045 | ↓42% |
| Risk Reduction | 82 | 3.5% | 797 | 145 | ↑82% |
| TOTAL | 2323 | 100% | 28360 | 26082 | ↑8% |

| TRAINING PERFORMANCE COMPLIANCE | | | | | | | |
|---------------------------------|---------------------|----------------|------|------|--------|-----------------------|-------|
| Benchmark | Officer Development | Administration | EMS | Fire | HazMat | Tech Rescue | Total |
| 90% | 100% | 100% | 100% | 100% | 100% | No scheduled Training | 100% |

The Training and Safety division had a variety of internal and external training in the month of November 2019. Seven (7) KFD personnel attended our annual Officer Development training held at station 22. Class consisted of ICS, Blue Card, Oral interview help and Conflict resolution. This class helps Engineers and Captain's prepare for upcoming testing. Department EMS training was on pain management basic and advanced. In this training members understood the different types and indicators of pain from various ages of EMS patients. The different types of pain management medications were talked about along with administration, indications and contraindications. Two (2) members attended TRUST AZ training for sex trafficking. During this training, members were given an overview of the sex trafficking world. They were given signs to look for when encountering these individuals. EVOC continued into the month of November with personnel completing the classroom and driving portion of this training. Extrication committee met with Holmatro rep evaluating new battery powered tools. On shift personnel got to also train with these tools while the rep was at station 22. Admin BC Gordon helped Lee Williams High School with their class extrication training held at station 22. During this time Chief Gordon acted as an instructor and Safety Officer for this training. Fourteen (14) KFD personnel attended a County wide Hazardous Materials exercise at Praxair. This training consisted of personnel working with Praxair employees in a simulation of a release and workers needing decontamination and removal. Twenty two (22) KFD members participated in KFD annual strategic planning session. During this time members with reviewed the Mission, Vision, Values, current strategic initiatives, objectives along with developing a motto.

November 2019 vs. 2018 Total Training Hours



| COMPLETED MONTHLY FIRE CODE INSPECTIONS | | | MONTHLY CODE VIOLATIONS | | | |
|---|-----------|------|-------------------------|------------|----------|------------|
| Fire Prevention | Completed | YTD | Fire Prevention | Violations | YTD | |
| Re-Inspection | 16 | 406 | Weeds | 12 | 86 | |
| Annual Schedule Inspection | 88 | 1593 | Fire | 2 | 134 | |
| Remaining Inspections | 7 | 50 | Building | 1 | 7 | |
| TOTAL Inspections | 111 | 2049 | TOTAL Violations | 15 | 227 | |
| TARGET HAZARD COMMERCIAL OCCUPANCIES | | | CODE VIOLATIONS | | | |
| Inspection Type | Nov 2019 | YTD | Type | Nov 2019 | Nov 2018 | Variance % |
| Fire Inspections | 111 | 480 | Fire | 2 | no data | - |
| Building Inspections | 524 | 2468 | Building | 1 | no data | - |

Community Risk Reduction taught fire extinguisher training to approximately 40 Kingman High School's Early Childhood Program students. It was a busy month for smoke alarm calls as we responded to 18 requests for smoke alarm battery changes. During the holiday months across the nation we see an influx of residential structure fire. In an effort decrease our communities risk for structure fires and injury we spend a lot of time in the elementary schools teaching our Holiday Safety tips. In this program we teach safety tips for candles, decorations, fire place, electrical hazards (decorative lighting), Christmas tree safety and kitchen safety. The Explorer Candidates participated in life saving drills to include the Denver Drill as well as the Pittsburg Drills. These drills teach effective communication and teamwork. They also started vehicle extrication. Students from Hualapai Elementary School visited Station 24 presenting the crew with Thank You cards showing their appreciation for First Responders. Community Risk Reduction participated in the Kingman Middle School's Reality Store. During this event students were given a scenario of income and then were presented with real expenses such as vehicle payments, mortgages, household utilities as well as other leisure expenses and they had to make decision of where to properly spend their income. In collaboration with the Western Arizona Fire Marshall Association CRR toured 2 Marijuana grow facilities learning building codes and such that pertain to the operations. CRR has partnered with Mohave County and began teaching administrative staff the Stop the Bleed Program.

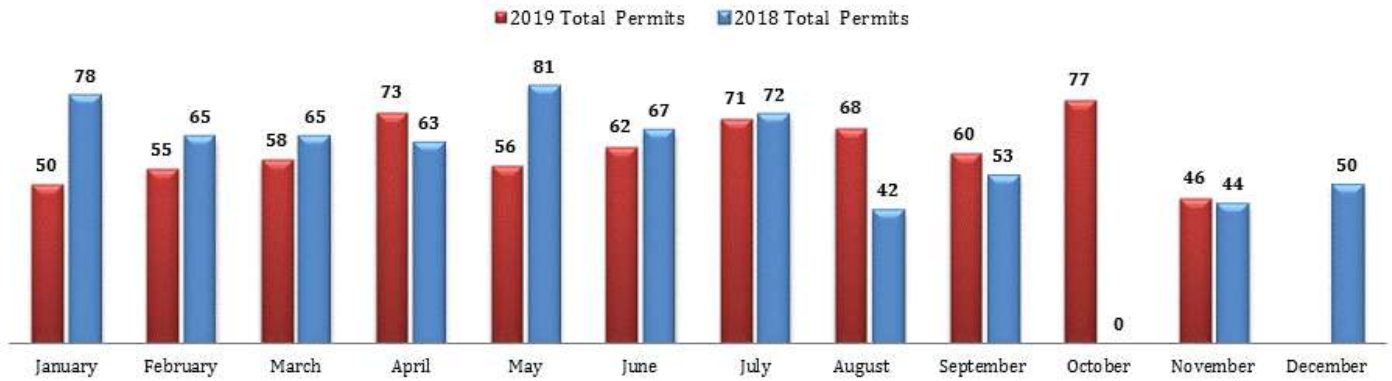
| COMMUNITY RISK REDUCTION ACTIVITIES | | | | | BUILDING REVIEW ACTIVITIES | | |
|--------------------------------------|-----------|----------------|------------|------------|------------------------------------|------------|-------------|
| Activity | Nov 19 | # of Attendees | YTD 2019 | YTD 2018 | Activity | Nov 19 | YTD |
| Smoke Alarm Maintenance/Calls | 18 | 29 | 68 | 31 | Commercial Plans | 3 | 10 |
| Smoke Alarm New Install (each alarm) | 2 | - | 53 | 66 | Other Commercial Reviews | 6 | 96 |
| Child Safety Seat Checks | 4 | 7 | 63 | 6 | Residential Plans | 23 | 315 |
| Child Safety Seats - Issued NEW | 1 | - | 45 | - | Other Residential Plan Reviews | 12 | 205 |
| Public Education Classes | 29 | 1142 | 192 | 62 | Sign Review | 1 | 26 |
| Public Education Outreach | 5 | 171 | 82 | 87 | Special Event Permit Review | 2 | 68 |
| Explorer Program Training | 8 | 131 | 43 | 9 | Other Reviews | 2 | 15 |
| Knox Box | - | - | 27 | 13 | Building Safety Inspections | 462 | 5334 |
| Citizens Fire Academy Training | - | - | - | - | Business License Bldg. Inspections | 0 | 415 |
| CERT Training | - | - | - | - | TOTAL | 511 | 6484 |
| Station Tours | 1 | 75 | 22 | 7 | | | |
| TOTAL | 68 | 1555 | 595 | 281 | | | |

BUILDING & LIFE SAFETY INSPECTION PERFORMANCE COMPLIANCE

| Benchmark | FIRE: Scheduled Inspections Completed Same Day | BLDG: Scheduled Inspections Completed Same Day |
|-----------|--|--|
| 90% | 100% | 100% |

| COMMERCIAL & RESIDENTIAL PLAN REVIEW PERFORMANCE COMPLIANCE | | |
|---|---|---|
| Benchmark | Residential Review Complete within 5 Working Days | Commercial Review Complete within 14 Working Days |
| 90% | 87% | 100% |

Commercial & Residential Permits Issued YTD



| PERMITS | | | |
|-----------------------|--------------------|-----------------|-------------------------|
| Permit Fees Collected | Permit Fees Waived | Permits Finaled | Permits Final Valuation |
| \$72,339 | \$2,571 | 39 | \$6,576,790 |

Commercial—New/Under Review Permit

- ◆ Rilibertos 3123 Stockton Hill Road
- ◆ Kingman Veteran Villas 218 Jackson Street
- ◆ Cricket Wireless 3535 N Stockton Hill Road
- ◆ Route 66 Stuff Your Stuff 3645 E Andy Devine Avenue
- ◆ Comfort Suites 1149 E Sunrise Ave
- ◆ Ricketty Cricket Grain Silo 532 Beale Street

Commercial Permits Issued—Under Construction

- ◆ Mohave County Courthouse 401 Sprint Street
- ◆ Innovative Warehouse 1301 Andy Devine Avenue
- ◆ Mohave County Library 3269 N Burbank Street
- ◆ Canada Mart 210 W. Andy Devine Avenue
- ◆ DES 2400 Airway Avenue

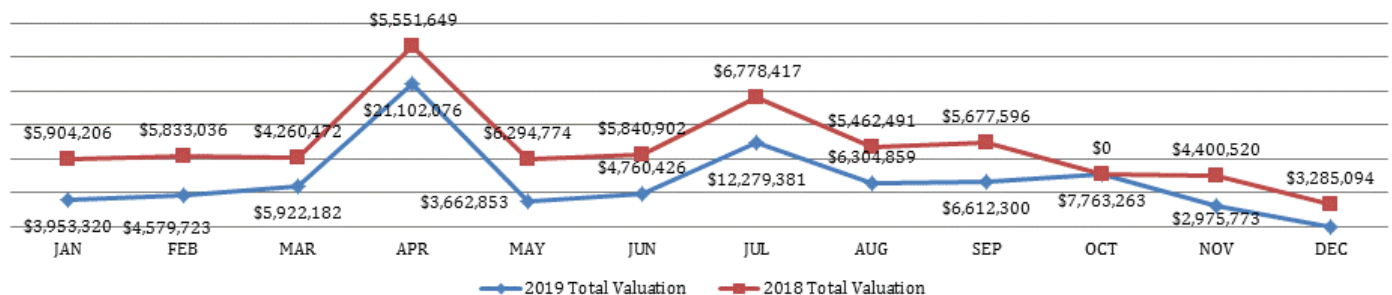
Commercial Permits Ready to Issue

- ◆ Perkins 3123 Stockton Hill Road

Commercial Permits Closed Out

- ◆ none

Total Value of Commercial & Residential Permits Issued



IT—JOE CLOS

December 2019

www.cityofkingman.gov

Visits

21,858

% of Total: 100.00% (21,858)



Unique Visitors

15,815

% of Total: 100.00% (15,815)



Pageviews

49,540

% of Total: 100.00% (49,540)



Daily Visits

● Sessions



Popular Pages

| Destination Page | Pageviews | Unique Pageviews |
|---|-----------|------------------|
| / | 9,310 | 7,982 |
| /government/departments/finance/utility-billing/utility-payment-options | 2,974 | 2,454 |
| /government/advanced-components/list-detail-pages/rfp-posts-list | 1,590 | 1,411 |
| /government/departments/police-department | 1,199 | 882 |
| /business/airport-authority | 1,196 | 1,018 |
| /government/departments/finance/utility-billing | 1,172 | 877 |
| /government/departments/parks-and-recreation | 911 | 745 |
| /Home/Components/RFP/RF P/1070/279 | 697 | 676 |
| /Home/Components/RFP/RF P/1068/279 | 676 | 676 |
| /Home/Components/RFP/RF P/1066/279 | 669 | 660 |

Average Pages per Visit

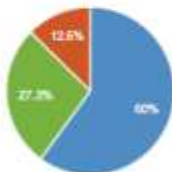
2.27

Avg for View: 2.27 (0.00%)



Traffic Source

■ organic ■ direct ■ referral



Your biggest traffic comes from



Type of Visitors

■ New Visitor ■ Returning Visitor



Country/Territory

| Country | Sessions |
|----------------|----------|
| United States | 20,519 |
| Germany | 571 |
| Canada | 125 |
| India | 114 |
| Hong Kong | 51 |
| South Korea | 46 |
| United Kingdom | 45 |
| Philippines | 32 |
| France | 30 |
| Pakistan | 29 |

Visits by Device

| Device Category | Sessions | Bounce Rate |
|-----------------|----------|-------------|
| mobile | 10,605 | 70.41% |
| desktop | 10,469 | 48.73% |
| tablet | 784 | 58.93% |





Kingman Police Department-Chief Robert J. DeVries



DATES TO REMEMBER

- February 20th @ 10:00 am
Yuma Academy Graduation

Calls for service and Officer initiated activity numbered 2,964 in the month of December marking a 9.71% decrease in comparison to 2018. Written reports are up 20.57% since December 2018.

December Activity

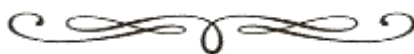
The department attended the annual Governor's Office of Highway Safety press conference on December 3rd. The event kicks off the holiday DUI enforcement campaign and it allowed the department to debut our new unmarked traffic enforcement vehicle.



Department staff assisted with the Annual Very Merry Christmas Parade of Lights on December 7th. The event was well attended and drew a record number of entries.



Officers from KPD along with first responders from throughout the area participated in the annual Code 3 / Clothe the Kid shopping day on December 14th. Officers escorted approximately 140 children to the local Walmart before assisting them with their shopping needs for the Christmas season.



Police officer testing was conducted over December 16th and 17th. The following is a synopsis of the testing;

- 34 - candidates invited to test
- 9 - showed up for testing
- 8 - passed the written exam
- 6 - passed the physical agility test
- 5 - passed the oral board interview and will move into the background investigation phase



The Kingman Police Officers Association was out with the Command Center and Santa on December 20th. The group set up in the Walmart parking lot to catch last minute shoppers. Children had their chance for a photo with Santa for a monetary or food donation to assist the Kingman Food Bank.

Staff Update

Officers
Manny
Gonzalez and
Reese Jones
graduated
from the
WALETA Academy on December
13th. Officer Jones received the top
academic award and Officer Gon-
zalez received the Distin-
guished Recruit award.



December Highlights

**** Arrest for Home Burglary ****



On Saturday, November 30th, at about 7:40pm, Kingman Police arrested **Corry Scott Johnstone**, 36 of

Kingman on felony charges of Burglary 2nd Degree, Possession of Drug Paraphernalia and two misdemeanor warrants (Kingman Municipal Court & Youngstown City Court). Officers responded to the alley in the 3100blk of Louise Ave, where a suspicious vehicle was reportedly parked. Officers arrived and contacted Johnstone walking in the area, at which time it was learned that he had two warrants for his arrest. While being taken into custody he was found to be in illegal possession of marijuana paraphernalia. Officers located items in the alley that they believed had come from a home. Investigators obtained evidence and information that Johnstone was involved in the burglary of a vacant home in the 3100blk of Louise Ave. Johnstone, who denied involvement in the offense, was ultimately booked into the Mohave County Adult Detention Facility.

On Friday, November 29th, at about 6:15am, Kingman Police arrested **Alejandro Antonio Amaro**, 30 of Kingman, on felony charges of Possession of Dangerous Drugs, Possession of Dangerous Drugs for Sale, Possession of Weapon During Drug Offense, Possession of Weapon by Prohibited Possessor and Possession of Stolen Property. Officers responded to the report of a man asleep behind the wheel of a white Chevrolet truck in the intersection of Andy Devine Ave. and Airway Ave. Officers arrived to find Amaro asleep. During the investigation Amaro was found to be in possession of over 16g of Methamphetamine, a stolen firearm, and the associated drug paraphernalia. Amaro was also found to be in possession of several cell phones. Amaro was determined to also be a prohibited possessor of firearms. Based on evidence located on Amaro's person and in the vehicle, officers believe that he was actively involved in the sale of dangerous drugs. Amaro was booked into the Mohave County Adult Detention Facility.



**** Dodge Charger Awarded to KPD from AZ GOHS ****



The AZ Governor's Office of Highway Safety (GOHS) awarded the Kingman Police Department a \$38,000 grant to purchase a 2019 Dodge Charger to be used to enhance DUI/Impaired Driving enforcement and Selective Traffic Enforcement Program (STEP). The Kingman Police department will be targeting impaired, aggressive, speeding, and distracted drivers as well as other various traffic violators throughout the City of Kingman. The grant award included the cost of the vehicle and the equipment installed. The attached picture was taken during the AZ GOHS DUI Enforcement Kick-Off press conference

held at the AZ State Capitol on December 3rd. Pictured from left to right, standing in front of the new vehicle, are Cpl. Dan Spivey, Ofc. Eric Urquijo, AZ GOHS Director Alberto Gutier and Sgt. David Reif.

In conjunction with the Western AZ DUI Task Force, Kingman Police will be out this Christmas Holiday season.

If you chose to drink, please don't drive. Designate a sober driver. Anyone arrested for DUI drugs or DUI alcohol will go to jail and their vehicle will be impounded. The average cost of a DUI offense is close to \$10,000 (fines, court fees, vehicle impound, insurance rates, etc...)

The penalties for impaired driving in Arizona are severe and include mandatory jail time, thousands of dollars in fines and court fees, suspension of driving license or privilege to drive, vehicle impoundment for 30 days and other expenses.

The Kingman Police Department wants to remind those that choose to drink to use a designated driver, taxi or rideshare. If you suspect an impaired driver please contact law enforcement.

Drive Hammered, Get Nailed!

**** Information Sought on Drive-by Shooting ****

A reward of up to \$1,000.00 is being offered for information leading to the arrest and apprehension of the person(s) responsible for a drive-by shooting that occurred on Friday, December 6th, at about 12:15am. Kingman Police responded to the 2300blk of Emerson Ave. regarding the 911 report of a someone shooting at a home from a vehicle. The resident reported that a white in color sedan had driven back and forth in front of the residence, firing one round during each pass (total of three shots). Officers arrived and did not locate the suspect vehicle. Investigators did find evidence to indicate that the gun used may have fired birdshot or something similar. No one was injured. Damage to the home was minimal. Investigators are asking for anyone with information that would help identify the suspect(s) to contact KPD by calling (928) 753-2191, or report anonymously to Mohave Silent Witness by calling (928) 753-1234, or

**** Graffiti Vandal Arrested ****



On Thursday, December 19th, Kingman Police arrested a 13-year-old middle school student in connection to over 50 incidents of criminal damage by graffiti. KPD had taken these reports over the past several days, where the total amount of damage is estimated to be in excess of \$31,000.00. Officers developed suspect information on Wednesday. Investigators worked the information which led to the location and arrest of the 13-year-old student. Two other students are also involved to lesser degrees and will be facing similar charges. The 13-year-old was arrested and booked into the Mohave County Juvenile Detention Center. The investigation is ongoing. Anyone with information or questions can call KPD at (928) 753-2191.



**** Roaming Cattle Damaging Property ****



The Kingman Police Department has taken numerous calls of cattle roaming into residential neighborhoods, causing damage and creating traffic hazards. This has been an ongoing issue for some time, however recently it has become significant in the Vista Bella area. Incidents are more frequent and damage is more severe. KPD is taking enforcement action and asking for anyone with video/pictures that show brands or ear tags on the cows to provide that information to the police department. In order to take enforcement action the owner of the cattle needs to be determined. There are several herds that are intermingled. Anyone with high quality video or pictures that clearly shows any branding or ear tags on the roaming cattle are urged to contact KPD by calling (928) 753-2191. Anyone who's property is damaged or destroyed by the roaming cattle are encouraged to contact KPD for a report of Criminal Damage.



**** DUI & Drugs ****



On Saturday, December 28th, at 12:25am, Kingman Police arrested Jonas C. Cabrera, 46 of Long Beach, CA, on felony charges of Possession of Narcotic Drugs, Possession of Drug Paraphernalia, Tampering with Evidence and misdemeanor DUI. Cabrera was the driver of a vehicle stopped in the 2500blk of E. Andy Devine Ave for suspicion of impaired driving. During the investigation Cabrera was found to have a small glass vial in his mouth. Officers unsuccessfully attempted to prevent Cabrera from swallowing the vial. Cabrera was transported to KRMC as a precaution during which time he was

able to regurgitate the vial and attempted to conceal and destroy it. Officers were able to retrieve the vial and confirmed that it contained cocaine. Cabrera was ultimately booked into the Mohave County Adult Detention Facility on his charges. Addition charges are pending.



| STATISTICAL SUMMARY—December | | |
|------------------------------|-------|--------------|
| | MONTH | Year-to-Date |
| Adult Arrests | 108 | 1,673 |
| Juvenile Arrests | 21 | 267 |
| 911 Calls | 2,275 | 28,544 |
| Calls For Service | 2,964 | 35,895 |
| Written Reports | 652 | 6,777 |

*Honor
Integrity
Courage*

Note: Due to ongoing issues with the new reporting system, statistical data is estimated.

Municipal Court

| MONTHLY FINANCIAL REPORT | | | |
|---------------------------------------|-----------------|--|-----------------|
| CITY REVENUE | | Criminal Justice Enhancement Fund—47% | 7391.66 |
| Abatement Fund | 0.00 | Child Passenger Restraint | 50.00 |
| Address Confidentiality Fund | 6.86 | DNA Surcharge—3% | 989.47 |
| Attorney's Fees | 2147.21 | Drug Enhancement Acct (Fine) | 510.94 |
| Bond Forfeiture | 0.00 | DUI Abatement Fund—\$250 | 194.36 |
| Copy Fees | 0.00 | Extra DUI Assessment | 0.00 |
| Court Costs | 0.00 | Domestic Violence Services Fund—\$50 | 187.34 |
| Defensive Driving Diversion Fee-Local | 4060.00 | Fill the Gap—7% | 1162.36 |
| Fines | 10054.55 | AZ Highways Fund | 0.00 |
| Jail Costs | 4713.99 | JCEF Surcharge—15% | 91.28 |
| Jury Fees | 0.00 | Medical Services Enhancement Fund | 2163.93 |
| Miscellaneous Fees | 345.22 | 2011 Additional Assessment—\$8 | 704.66 |
| Overpayment Forfeiture | 3.00 | Probation Surcharge—\$5 | 1.03 |
| Suspension Fee | 731.75 | Prison Construction and Operations Fund | 2345.86 |
| Warrant Fee | 3556.81 | Public Safety Equipment Fund | 2473.73 |
| Total City Revenue | 25619.39 | Peace Off Train | 199.90 |
| Local JCEF TPF Acct | 439.56 | ZVRF Victim | 407.41 |
| Court Enhancement Fund | 1071.10 | Victim Comp Fund | 245.20 |
| STATE REVENUE | | Technical Registration Fund | 0.00 |
| Probation Surcharge—\$10 | 8.51 | State's JCEF TPF Acct | 743.00 |
| Probation Surcharge—\$20 | 1774.39 | Victim's Rights Enforce Assess Fund | 177.15 |
| Address Confidentiality Fund | 130.48 | FARE Special Collection Fund | 3035.70 |
| Arson Detection Reward Fund | .00 | FARE Delinquent Fee | 842.81 |
| Clean Election Fund—10% | 1639.35 | Total State Revenue | 27470.52 |

| SUMMARY OVERVIEW — DEC 2019 | | | | | |
|-----------------------------|-----------|-------------------------|------------------|-----------------------------|-----------|
| BOND SUMMARY | | RESTITUTION SUMMARY | | ADULT PROBATION FEE SUMMARY | |
| Prior Balance | 7151.33 | Prior Balance | 1787.85 | Prior Balance | 1390.00 |
| Bonds Posted | 3941.40 | Payments made | 1688.99 | Payments made | 1420.11 |
| Bonds Forfeited | 3203.20 | Checks written | 1475.57 | Checks written | 1390.00 |
| Bonds Refunded | 5739.53 | Balance in Restitution | 2001.27 | Balance in Adult Prob Fees | 1420.11 |
| Balance in Bonds | 2150.00 | | | | |
| REIMBURSEMENT | | | Cases Terminated | New Cases | Juveniles |
| Prior Balance | 274.30 | Civil Traffic | 103 | 103 | 4 |
| Payments made | 91.29 | Criminal Traffic | 20 | 25 | 0 |
| Checks written | 91.29 | Criminal Misdemeanor | 79 | 95 | 0 |
| Balance in Reimbursement | 274.30 | Total | 202 | 224 | 4 |
| Total Revenue | 144041.23 | Domestic Violence Cases | 13 | | |
| Mohave County Jail Costs | 20482.18 | | | | |

Municipal Court Continued

| MUNICIPAL COURT MONTHLY STATISTICAL REPORT DEC 19 | | | | |
|--|--------|----------------------------------|----------------------|-------------|
| CRIMINAL TRAFFIC | | | | |
| | D.U.I. | SERIOUS VIOLATIONS | ALL OTHER VIOLATIONS | TOTAL |
| Pending First of Month | 55 | 11 | 193 | 259 |
| Filed | 13 | 2 | 10 | 25 |
| Transferred In | 0 | 0 | 0 | 0 |
| SUBTOTAL | 68 | 13 | 203 | 284 |
| Transferred Out | 0 | 0 | 0 | 0 |
| Other Terminations | 9 | 3 | 8 | 20 |
| TOTAL TERMINATIONS | 9 | 0 | 8 | 20 |
| Pending End of Month | 59 | 10 | 195 | 264 |
| TRAFFIC FAILURE TO APPEAR | | | | |
| Pending First of Month | Filed | Sub Total | Terminations | Pending EOM |
| 101 | 2 | 103 | 1 | 102 |
| Criminal Traffic/FTA Trials | 1 | Criminal Traffic/FTA Jury Trials | | 0 |
| CIVIL TRAFFIC | | | | |
| Pending First of Month | Filed | Sub Total | Default Judgement | Other Term |
| 332 | 103 | 435 | 15 | 88 |
| Total Terminations | 103 | Pending End of Month | | 332 |
| Civil Traffic Hearings Held in MONTH | | | | 6 |
| | | | | |

| MISDEMEANOR | | | | |
|--|------------------|-------------------------------|--------|------------|
| | Misd Non Traffic | Failure to Appear Non-Traffic | TOTAL | |
| Pending First of Month | 1302 | 206 | 1508 | |
| Filed | 90 | 5 | 94 | |
| Transferred In | 0 | 0 | 0 | |
| SUBTOTAL | 1392 | 211 | 1603 | |
| Transferred Out | 0 | 0 | 0 | |
| Other Terminations | 74 | 5 | 79 | |
| TOTAL TERMINATIONS | 74 | 5 | 79 | |
| Pending End of Month | 1318 | 206 | 1524 | |
| Misdemeanor FTA Court Trials | | | | 21 |
| Misdemeanor FTA Jury Trials Held | | | | 0 |
| Misdemeanor/Criminal Traffic Initial Appearances | | | | 6 |
| DOMESTIC VIOLENCE/HARASSMENT PETITIONS | | | | |
| | Filed | Issued | Denied | TOTAL TERM |
| Domestic Violence | 4 | 2 | 2 | 4 |
| Harassment | 5 | 2 | 2 | 4 |
| HEARINGS HELD TO REVOKE/MODIFY ORDER OF | | | | |
| Order of Protection | 0 | Injunction Against Harassment | 0 | |
| SPECIAL PROCEEDINGS/ACTIVITIES | | | | |
| Juvenile Hearings Held | 8 | Search Warrants | 0 | |
| WARRANTS OUTSTANDING | | | | |
| Traffic Warrants Outstanding | | Criminal Warrants 1065 | | |
| D.U.I. | 116 | MISDEMEANOR TOTAL | | |
| Serious Violations | 23 | | | |
| All Other Violations | 169 | | | |
| TRAFFIC TOTAL | 308 | | | |

Parks and Recreation Department—Mike Meersman



Our winter/spring season of classes and activities is now available online in our most current brochure guide. Registrations began online January 4th and in our office on January 6th. Brochure copies will be in City Offices, Elementary Schools, and Day Cares on January 8th. During the opening weekend of registrations we took in almost \$13,000.

Fitness & Dance: The new season of Dance classes will begin on the week of January 20. This season we are offering a wide variety of classes. Three classes were full after two days of registrations. Next month, we will have a better estimate on enrollment. Registrations began on January 4th and as of January 8th, dance class brought in \$16,245 and 150 participants.

Child Supervision Programs: None at this time to report.

Sports: Pickleball has had a very steady program with approximately 20 participants each day. Adult Basketball began December 9th, took a break over the winter holiday and resumed play on January 7th. League will run until March. Games are held on Tuesday-Thursday evenings at Kingman Middle School. Youth Basketball begins January 11th and will be held at Lee Williams High School and the Club for YOUTH. We were able to offer separate leagues for boys and girls in all three divisions and have a total of 248 participants. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.



Special Events: The Annual Polar Dip took place on New Year's Day at noon sharp!

We had approximately 60 in attendance and media coverage from three sources promoting the event. Those who were brave enough to take the plunge did so in the 38degree (F) water. Prizes were placed randomly at the bottom of the pool via diving rings and awaited the brave participants to retrieve them. Hot Chocolate and popcorn were also provided to everyone in attendance.

Aquatics: Both City pools are taking on some minor face lifts in preparation for our summer season. Team members began communications with previous employees about their return this summer.

Miscellaneous: The department is currently seeking new Recreation Instructors to offer classes each season. Anyone that has a specific trait and or talent should contact Yvonne at 692-3111. February will be the month to start encouraging summer hire recruitment in the Aquatics division and the Summer Day Camp. All interested should apply at the City Website. The department is also working together as a team on the Parks, Open Space, Trails & Recreation (POSTR) Master Plan. Meetings are set to take place January 22-24. Team members have been staying on target with projected set goals.



EVENTS HEADED YOUR WAY

| | |
|---------------------|-------------|
| Indoor Family Night | February 21 |
| | |
| | |
| | |
| | |
| | |

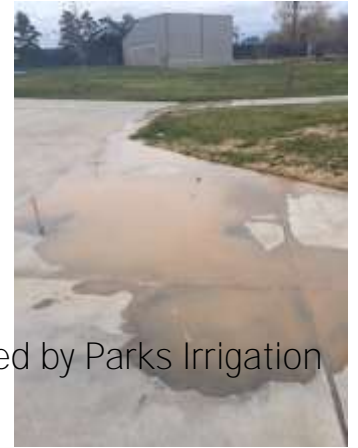
For any maintenance related issue's or problems please contact Parks Superintendent Jerry Sipe (928) 716 -1764

PARKS MAKE LIFE BETTER

For any maintenance related issues or problems, please contact Parks Superintendent Jerry Sipe (928) 716 -1764

Parks Maintenance:

We have completed 87 maintenance repair orders this month. The Parks Department utilized 464 hours of ADC inmate labor this month.



Potable water line feeding Centennial Park ruptured, and was repaired by Parks Irrigation Technicians.

Potable water line feeding Centennial Park ruptured, and was repaired by Parks Irrigation Technicians.



The Parks Department re-claimed a box truck that was no longer in use by the City of Kingman and put it to use for our sound equipment to make it easier when setting up for events such as a Drive-In movies or many other various events we set up.

On Saturday December 28th, a water line ruptured breaking a gas line with it.

Drainage area at Monsoon Park cleared and cleaned out.

PARKS MAKE LIFE BETTER



The Parks & Recreation Department fixed the ground lighting at Walleck from vandalism, put new stairs on the playground as well.



We lost a tree on Beverly due to high winds. Parks crew removed and the tree was chipped.



Parks, Rec, and Golf staff had our annual in-service meeting, along with training and annual potluck.



Tree trimming and wood chipping continues at all the parks.



Brush truck #452 being decorated for hauling Santa's castle in the Parade of Lights.



Rust repairs done to the bathrooms at the Centennial four-plex.

Parking lot lines have been repainted at all parks





This is concrete from the ADA Project broken up into smaller pieces and used as rip rap to fill in washout areas along the I-40 walking path.

[illegible]

Finishing out the last week of November, weather was the story of the week. Record rainfall closed the golf course for Thursday (Thanksgiving Day) and Friday (Black Friday) which historically is a busy day for the golf course.

New inventory received and displayed this week has produced sales particularly with the jackets received. Daily Specials created for the Grill and starting on Monday, December 2nd, were emailed out to **the City's Everyone Directory and posted on Facebook**. Posted in the Grill as well. Specials were emailed out daily to the Everyone Directory and posted on Facebook. We changed the Thursday Special for the coming week. The Daily Specials will likely do fairly well as we get the word out. Beginning December 18th, we reduced the prices on the Daily Specials. Punch Card/Gift Card post created for Facebook and sent out on Friday. Asked Ryan and Coleen to share it on the other City sites. Continued to push the Daily Lunch Specials on Facebook, overall business last week with the weather and Christmas Holiday was slow for the golf course and the Grill.

The message holders for the cart fleet have arrived and have been installed on a good portion of the fleet. Should have the installations complete this week and for the time being, one side will list the course rules and we will place the Daily Specials on the other side. Missing brackets to install the remaining message holders on the cart fleet have been shipped. Will be installed once they are received.

Cooler temps and rain have had an effect on play. Saturday December 7th had only three Disc Golfers. Starting December 16th, we will adjust the start time for Disc Golf to 1:00pm. We are working with Bailey Lewis to schedule a large 36 hole event, now tentatively set for January 18th. Weather for Christmas Week was not favorable for the golf course. Rain and cold temps kept the golfers away. Rounds and revenue were down considerably compared to the same week last year. Frost delays on the days that it **wasn't raining were as late as 11:30am with highs for the day barely breaking 40 degrees (F)**. For December, temps compared to last year were down an average of 1.5 degrees and nearly a full degree lower than the historical average. Rounds and revenue were down for the month due largely to Christmas Week however, we did finish the year up in total rounds and up slightly in revenue compared to 2018.

Working with Pat Moore on adjusting the date for the 2020 Desert Shuffler tournament. Issues with availability of the Elks Lodge is likely going to force a date change. Coach Simmerman came in on Wednesday and purchased 10 gift cards in the amount of \$42 each, will be issued to members of the Lee Williams Boys Golf Team for practice during the off-season.

Spoke with Joseph from GolfNow. They are still working on the details with their acquisition of EZLinks. Yet to be determined if the EZLinks POS will become part of GolfNow, if so, that will become an option for us with the POS System. A system which would likely be preferred versus our current system with ForeUp.

Moving forward with the Disc Golf Event on January 18th. 36 hole event with lunch between rounds. Disc Golf Club will be posting the event on social media this week.

Since the last report, the golf course has utilized 280 hours of inmate labor.

The golf course is all settled in for winter and has, so far, received its fair share of moisture. The course received an average of an inch of rain from several different storm systems throughout the month. This comes after a very wet November that gave the course anywhere from 3-7 inches of rain depending on location.

Winter months on the golf course means that the maintenance crew focuses their time on completing some much **needed projects. In the past month we've focused on edging cart paths, re-vamping some storm water retentions** after the rains, SDS compliance, and getting all the leaves mulched across the course.

Cart path edging: About three quarters of the cart paths and curbing tops across the golf course have been edged so far, utilizing inmate labor during frost delays.

| CERBAT CLIFFS GOLF COURSE | |
|-------------------------------------|--------|
| MONTH—ACTIVITY December 2019 | |
| Number Nine-Hole Rounds | 434 |
| Number 18-Hole Rounds | 985 |
| Number Golf Lessons | 4 |
| Greens Fee Revenue Total | 18,098 |
| Annual Passes | 6,492 |
| Daily Green Fees | 11,606 |
| Motor Cart Revenue Total | 11,862 |
| Private Cart Trail Fees | 850 |
| Daily Cart Rental | 11,012 |
| Driving Range Revenue | 1,295 |
| Total Hours Ranger Activities | 120 |
| Total Hours Beverage Cart on Course | 0 |
| Number of Tournaments | 0 |
| Total Tournament Participation | 0 |
| Gift Card | 40 |
| Specials | 28 |
| GolfNow | 10 |
| Disc Golf Riding | 42 |
| Disc Golf Walking | 0 |

Storm Water Retention Areas: A small leak was discovered in both the retention area behind #1 Green and the retention area to the left of #3 Green. Once the water receded to a level that we could work on them, these issues were fixed. Along with fixing the leak on the retention behind #1 Green, it was discovered that the drain line that allows the retention to slow drain was plugged. This drain line was repaired, cleaned out, and additional cleanouts were installed for future use. A draining issue that was discovered on the retention between #5 Green and #12 Green was also fixed. With the rains in November, it was discovered that the water was overflowing the retention into an area behind #12 Green and the houses that sit along the backside of the green. Additional soil and retaining wall was added to re-route this water back onto the course and keep it away from the houses.

SDS Compliance: SDS Sheets were updated at the maintenance facility and a SDS Workstation was installed in the Clubhouse to assure safety and compliance.

Irrigation: A section of old blue piping was replaced adjacent to an area of sod that settled to low and had to be lifted with soil added on hole #3. While in the area the decision was made to go ahead and upgrade this **30' piece of old mainline.**

Carts/Equipment: Fleet carts are being serviced and some of the torn seats are being re-covered by the mechanic crew. Golf course equipment is also being serviced, any issues fixed, reels and bed knives sharpened, and height adjusted in preparation for spring grow in.

The golf course spent the month short one inmate with no immediate replacement in line at this time.

Upcoming Projects: Leveling & Expanding #18 Silver Tee, Leveling #14 Gold Tee, & Bunker edging and sand replacement.

For any information about Cerbat Cliffs Golf Course or to make a tee time, call 928-753-6593 or visit the website at www.cerbatcliffsgc.com. Thank you.

Public Works—Rob Owen

| BUILDING MAINTENANCE-NOVEMBER/2019 | |
|--------------------------------------|---|
| Square feet of buildings maintained | 144,705 |
| Square feet of buildings cleaned | 85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor. |
| | |
| Building Maintenance repairs made 19 | Building Maintenance staff completed 19 work orders in November. The Building Maintenance Technicians are continuing to work on the remodel of an office at the Powerhouse. |
| Graffiti removed—5 | There were five graffiti abatement clean-ups completed in the month of November. |

| FLEET MAINTENANCE-NOVEMBER/2019 | |
|-------------------------------------|---------------------|
| 10,833.6 gallons of unleaded gas | Cost of \$28,998.30 |
| 10,020.60 gallons of diesel fuel | Cost of \$24,038.69 |
| Vehicle preventive maintenance | Vehicles 28 |
| Mechanic and welder vehicle repairs | Repairs 364 |

| SANITATION-NOVEMBER/2019 | |
|--|---------------------|
| 333 trips to the landfill—Delivery of 3,641,640 pounds of trash | Cost of \$65,254.17 |
| New 90-gallon residential containers | 23 |
| Old, damaged, missing or found containers repaired or replaced | 68 |
| Steel containers delivered for customer clean-up | 4 |
| 1) Extra steel containers emptied and 2) Containers retrieved | 1) 38 and 2) 1 |
| 1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul | 1) 136 2)26 3)0 |
| Recycling—tons / Annual total— tons | 19.8/697 |

| STREETS—DECEMBER/2019 | |
|-------------------------|-------------|
| Square yards of asphalt | 4.3 Million |
| Miles of unpaved roads | 19.5 |
| Street lights | 900 |
| Traffic signals | 24 |

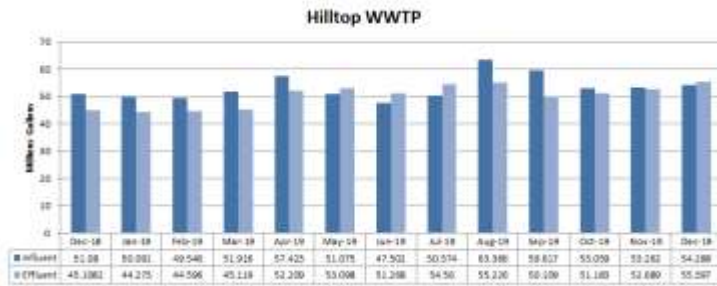
Available Manpower:

- (1) Maintenance Operation Supervisor (currently unfilled)
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (5) Operator A (General Maintenance Crew)
- (2) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signal Technician)
- (1) City Electrician I (signal Technician)

Street Department Activities:

- The month of December consisted of grading, sweeping, and asphalt patching ,traffic Signal/Lighting maintenance and repairs
- Multiple drainage complaints and repairs from the storm over Thanksgiving were received. They were all minor in nature but, there were many due to the widespread storm.
- Crews have worked on chemical and manual weed abatement throughout the month. 1 temp crews and city staff have worked throughout town, including the traffic interchanges, for mowing and chemical applications.
- Streets received the first phase of LED street lights. The installation of these lights is expected to be ongoing for the next couple months. An additional phase is planned/budgeted for in the upcoming fiscal year. The fixtures on Stockton Hill from Airway to the north are will be replaced next.
- Streets completed multiple closures for emergency waterline repairs both during regular hours and after.
- Crews completed closures for the Parade of Lights. Crews also participated in the parade.

HILLTOP WWTP



DOWNTOWN WWTP

**WASTEWATER — DECEMBER 2019****Wastewater Treatment—Personnel 10/ Vacant 2****Staff at Hilltop Facility**

- Treated approximately 54.288 million gallons of influent on intake and discharged approximately 55.397 million gallons of “B+” effluent
- Composted approximately 410 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff is continuing to work towards a resolution in regards to structural integrity of the aeration velocity enhancer with Ovivo.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility

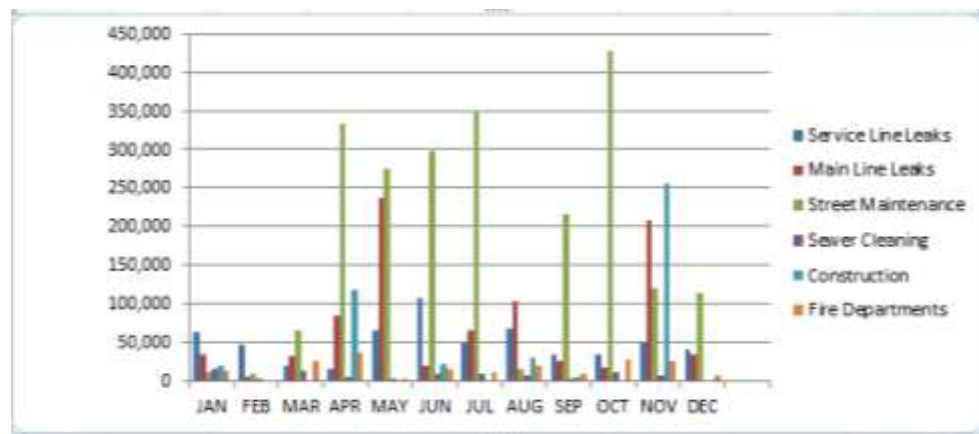
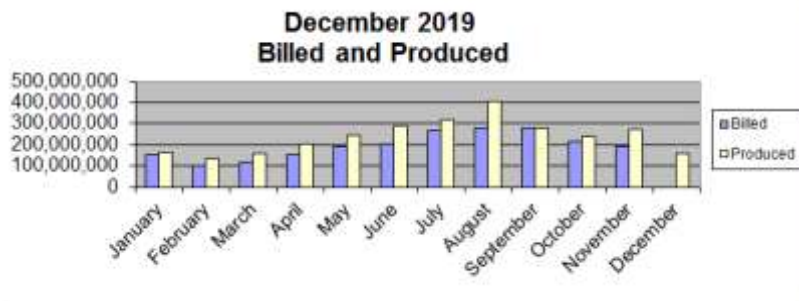
- Treated approximately 8.319 million gallons of influent on intake and discharged approximately 7.565 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 87 cubic yards of bio solids & transported to Hilltop for composting.
- Completed cleaning, general maintenance and troubleshooting -various pumps
- Completed all daily, weekly and monthly maintenance work orders

Wastewater Collections—Personnel 3, (1)unfilled**Wastewater Collection crews:**

- Completed 650' CCTV inspections of 6 & 8-inch wastewater conveyance lines—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- City Collections Team completed hydro-jet cleaning of approximately 6000 linear feet of conveyance mains using approximately 1500 gallons of water.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Wastewater Staff assisted with a number of after hours water leak call-out repairs
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.
- Assist with various water and wastewater rehab projects through out the City.

Wastewater Pre-Treatment - Personnel 1.5.

- Maintain pre-treatment compliance by evaluating potential SIU/CIU's.
- Staff inspected and sampled discharge permitted SIU facilities.
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Completed the quarterly sampling for the pretreatment portion of the NPDES permits.
- Preparing, (ongoing), Annual Pre-Treatment Report.



WATER — DECEMBER 2019

Certified Water Operators:

- * Produced 160,079,800 gallons of water from the various groundwater wells throughout the City.
- * Completed all Arizona Department of Environmental Quality regulatory sampling and reporting as per The Clean Water Act.
- * Performed Operations and Maintenance on the wells, booster stations, and Chlorination Systems.

Distribution Operators:

- * Staff repaired 540 square feet of asphalt and concrete from water leaks.
- * Blue Stake performed 193 locates.

Water Service Operators:

- * Staff read 21,810 Residential and Commercial meters and respond to over a 1000 customer assisted calls every month.

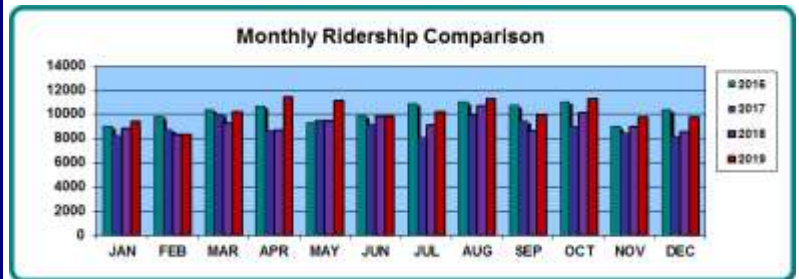
Gallons of Water used by Public Works Operators :

- * Service Line leaks used 40,900 gallons
- * Main Line leaks used 35,500 gallons
- * Streets Maintenance Department used 113,650 gallons
- * Sewer Cleaning used 1500 gallons
- * Combined Fire Departments used 7,750 gallons

| KART—DEC 2019 | |
|-----------------|--|
| MONTH REVENUE | <ul style="list-style-type: none"> Fare Box Revenue—\$5,698 Coupon/Pass Revenue—\$6,795 Advertising Revenue—\$6,800 Total Monthly Revenue—\$19,293 |
| MONTH RIDERSHIP | <ul style="list-style-type: none"> Service hours—1,152 Service miles—15,271 Total passenger trips—9,791 Curb-to-Curb trips—223 (2% of total) |



Kingman Area Regional Transit



| PROJECTS-DECEMBER/2019 | |
|--|---|
| <p>Sign Inventory system project—Data collection has started and is ongoing. Drive by data collection will be first with handheld data collection to follow. The data collection is anticipated to take 4 months to complete. ADOT is administering this.</p> | <p>Stockton Hill Rd. Safety Corridor—The final version of the scoping letter was received. There were a couple of comments to resolve that are being addressed.</p> |
| <p>Injection Well Design— The well characteristics were not favorable for the direct Injection of the effluent water. Different options are being evaluated on how this well will best be used. A meeting is scheduled for January 14 to discuss.</p> | <p>Risk and Resiliency Assessment and Emergency Response Plan—Hazen and Sawyer has been selected to develop an RRA/ ERP for the City's water System. A kickoff meeting is scheduled for January 14th.</p> |
| <p>Water Conservation Plan—Hazen and Sawyer has been selected to develop a Water Conservation Plan for the City. A kickoff meeting for this project is scheduled for January 14th.</p> | <p>Waterline Replacement projects—A JOC proposal from Kincheloe Construction was approved by Council on October 1. Construction is scheduled to begin on January 6, on Castlerock rd.</p> |
| <p>Andy Devine Avenue Improvements from Ella's Place to 2nd Street—Eligibility was granted for this project this month. An application was submitted to ADOT for Intersection improvements at the Andy Devine and First Street. The proposed request is for multiple safety improvements on Andy Devine Avenue from Ella's Place to 2nd Street, including: Relocate pavement width with channelization, raised medians and curb bulbouts to calm traffic, restripe for narrower lanes; improve intersection alignment at 1st Street by removing skew angle and aligning offset driveway at Visitor's Center. This project does not include any non-infrastructure funding request. These improvements will address the fatal crash related to speeding at this intersection. A professional engineering consultant and licensed contractor will perform the work. There will be ground disturbing activities; no utility relocations are anticipated. The total project cost of this project to be \$1,181,250. Of that amount request ADOT determined that \$1,116,199 is HSIP eligible with \$65,051 being local match. 94.3% federal, 5.7% match. This project is scheduled for design in FY23 and construction in FY24</p> | <p>Future HSIP Projects</p> <p>The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.</p> <p>On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)</p> <p>Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes</p> <p>Stockton Hill Rd, Airway to Jagerson</p> <p>Beale St, Grandview to 10th St</p> <p>Hualapai Mountain Road, Virginia Ave to east of Seneca</p> <p>Airway Ave, Western to Rt. 66</p> <p>Gordon Dr, Shadow to Bank</p> <p>Beverly Ave, Fairfax to Western</p> <p>Project cost estimate is \$444,000 with a \$15,574 local match.</p> |
| <p>Downtown Sewer Outfall Main—30% plans have been submitted and are being reviewed. A plan review meeting will be held in the next couple weeks.</p> | <p>Sacramento Valley Basin Well Siting Study—A well siting study and feasibility report to access water from the Sacramento Valley Basin and connect to our water system is going to be conducted. This will be completed by Hazen and Sawyer. A kickoff meeting is scheduled for January 14th.</p> |

Planning & Economic Development Department, Tourism Division — Josh Noble

December 2019 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Dec 4: Kingman marketing consultant meeting with Local First AZ
- On-going: Crowdriff building assets and albums development
- Nov-Dec: Huddled Massed on-line display
- Nov-Mar: Madden Media YouTube / TrueView video
- Nov-Jun: Viant geo-targeted on-line display ([see in this report](#))
- Dec 13: Uber Media dataset delivered (256,712 devices pinged in Kingman in 2018)

Other Marketing / Promotions

- Dec 15: The Miner's Christmas insert

December 2019 Media Assistance & Updates

- Dec 5: Hosted Nissan Canada Route 66 through Route 66 Museum

December 2019 Projects & Activities

- Dec 4: Powerhouse Christmas Decorating Party
- Dec 7: Kingman Welcome Arch Neon debuted at Parade of Lights
- Dec 10: Tourism staff attended first Turquoise Festival committee meeting
- Dec 10 & 11: Staff participated in GEO & Associates branding meetings
- Dec 12: Main Street Meeting hosted at Powerhouse, staff represented
- Dec 13: Tourism Dept. assisted with tour of Route 66 Museum for Mexican Consulates
- Dec 14: City of Kingman Visitor Center participated in Cookie Crawl with Historic Route 66 Asso.
- Dec 17: Staff attended Procurement Code Roundtable
- Dec 18: Tourism participated in Gingerbread House competition
- Dec 19: City Safety Committee Meeting hosted at Powerhouse
- Dec 19: Submitted the EV Museum for consideration of USA Today 10 Best Museums
- Dec 23: Met with researchers from the University of British Columbia researching the economic impact of National parks to surrounding communities

Planning & Economic Development Department, Tourism Division — Josh Noble

December 2019 Monthly Counts

| Tourism Div Statistics | Dec-19 | Dec-18 | FYΔ | Dec-17 | 2FYΔ | FYTD | FY/FYΔ | FY/2FYΔ |
|---------------------------|----------|----------|--------|----------|--------|-------------|-------------------|---------|
| Visitor Center Walk-ins: | 13,521 | 9,152 | 47.7% | 6,221 | 117.3% | 138,660 | 53.9% | 119.8% |
| Bus & Group Visits: | 177 | 87 | 103.4% | 23 | 669.6% | 1,254 | 318.0% | 285.8% |
| Gift Shop Sales: | \$19,398 | \$14,760 | 31.4% | \$11,125 | 74.4% | 157,622 | 20.1% | 99.1% |
| Visitor Packets Mailed:† | 482 | 1,075 | -55.2% | 561 | -14.1% | 5,566 | -18.2% | 12.0% |
| Website Visitor Sessions: | 10,258 | 12,543 | -18.2% | 12,048 | -14.9% | 104,042 | 5.1% | 8.8% |
| Guest Book US: | 913 | 695 | 31.4% | 447 | 104.3% | Top States: | Top Countries: | |
| US Party Size: | 2.8 | 2.4 | 16.7% | 2.2 | 27.3% | 1. CA | 1. Canada | |
| GB International: | 449 | 425 | 5.6% | 200 | 124.5% | 2. AZ | 2. China | |
| International Party Size: | 2.8 | 2.9 | -3.4% | 2.8 | 0.0% | 3. NV | 3. United Kingdom | |

† Visitor Packet totals are for the calendar year. Due to unprecedented demand, mailings and reportings have been delayed.

December 2019 Leads

Leads Fulfilled by lead sources

- GoKingman.com information requests: 9
- GoArizona.com leads: 349
- Grand Circle Association leads: 11
- MyGrandCanyonPark.com leads: 112
- Arizona Office of Tourism: none
- Call-Ins and Mail: 1

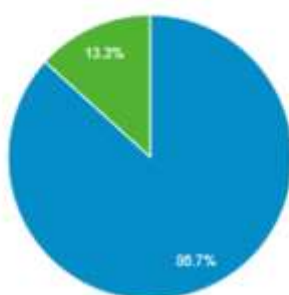
* 2 pcs returned as undelivered in December (includes returns from previous months that were received)

Planning & Economic Development Department, Tourism Division — Josh Noble

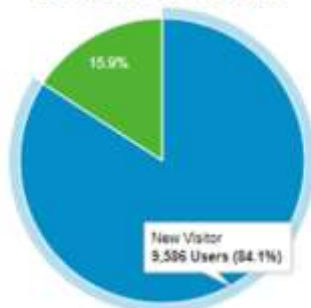


■ New Visitor ■ Returning Visitor

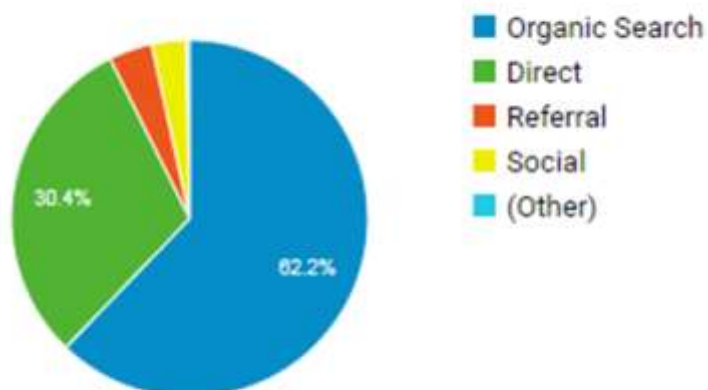
Dec 1, 2019 - Dec 31, 2019



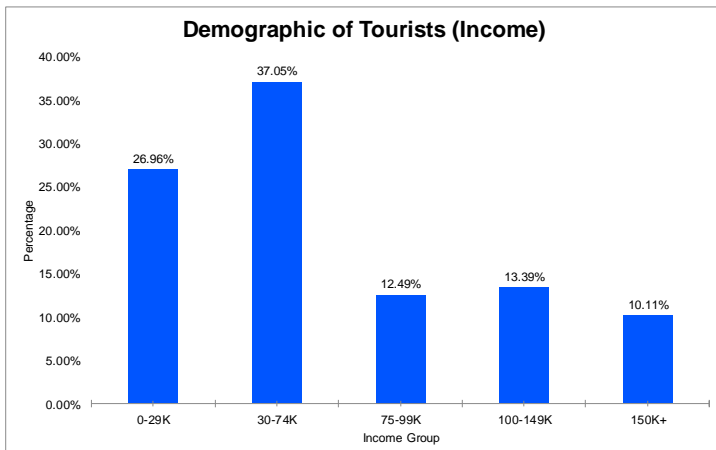
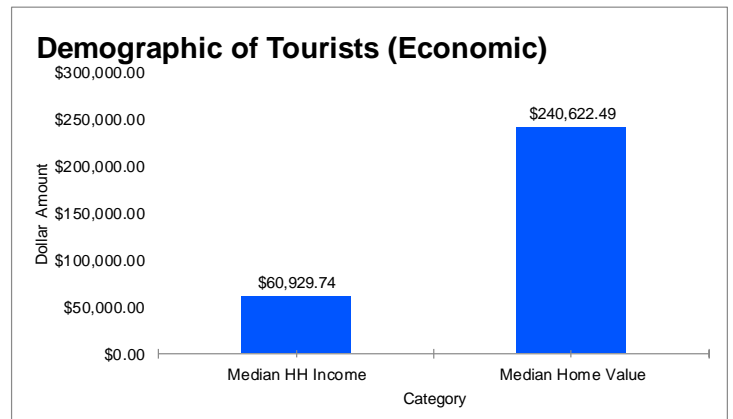
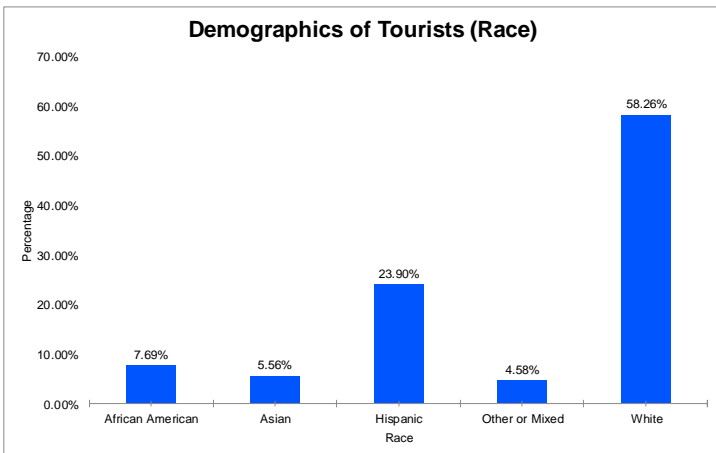
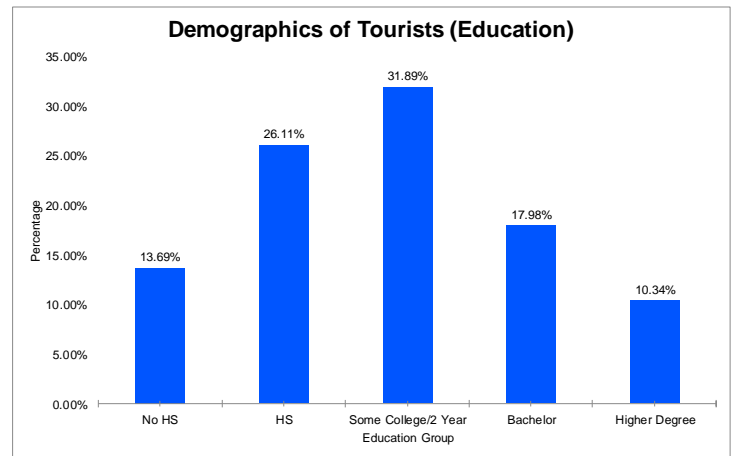
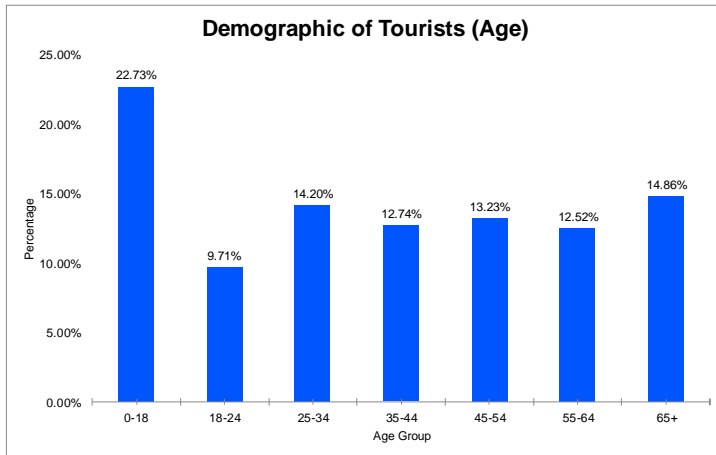
Dec 1, 2018 - Dec 31, 2018

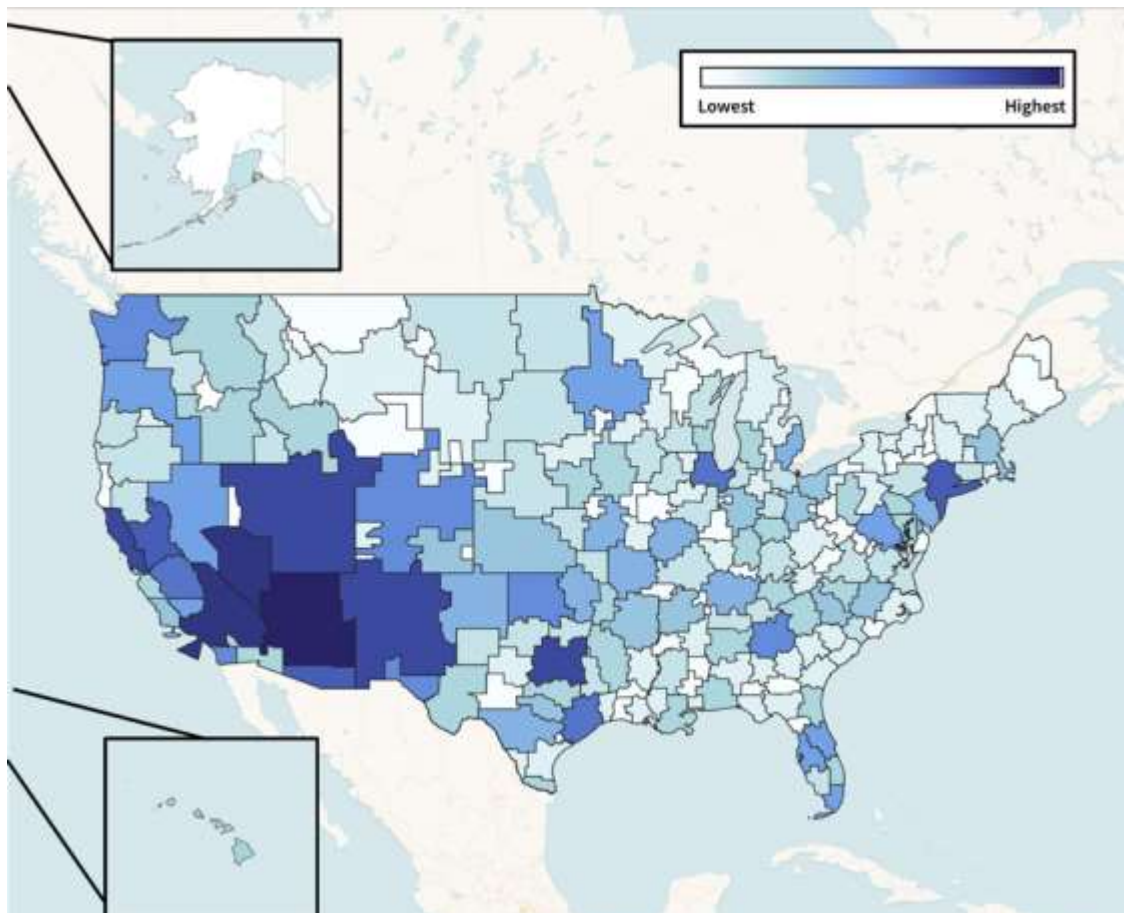


Top Channels



Uber Media Mobile Data: 256,702 unique devices captured in 2018





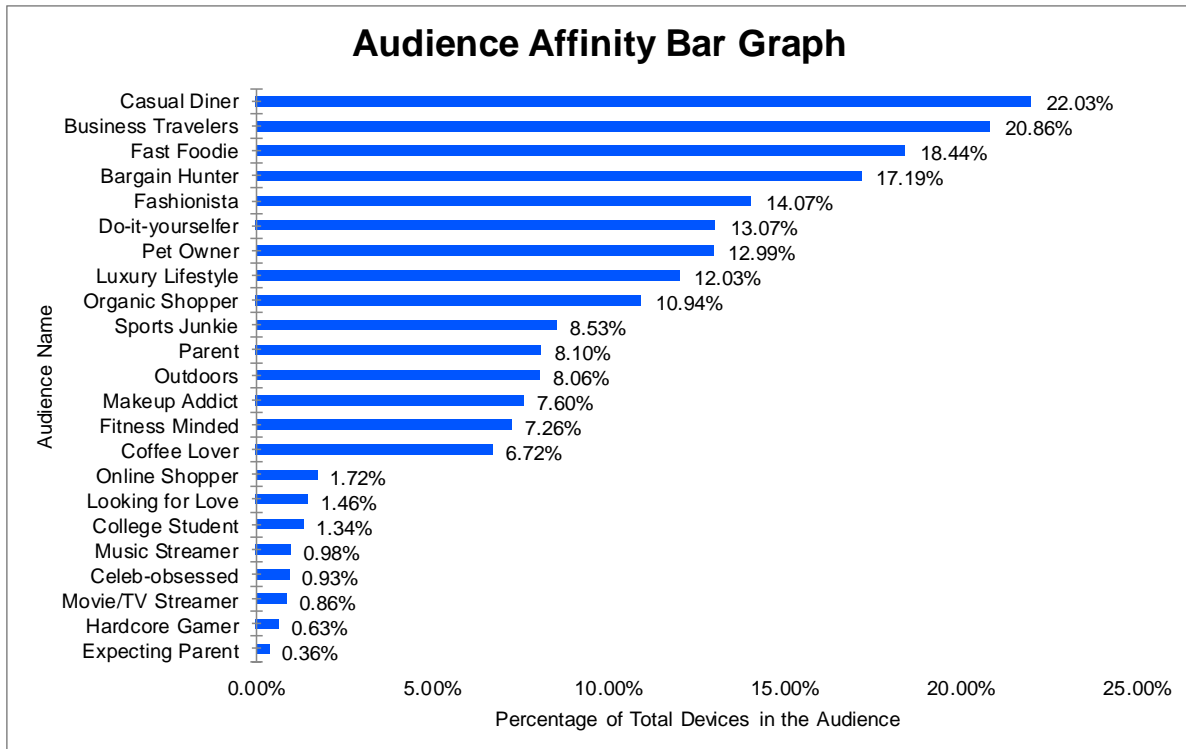
| Rank | 2018 US Metro Area | Devices | % |
|------|------------------------------------|---------|--------|
| 1 | Phoenix, AZ | 45174 | 17.60% |
| 2 | Los Angeles, CA | 25687 | 10.01% |
| 3 | Las Vegas, NV | 21153 | 8.24% |
| 4 | Albuquerque-Santa Fe, NM | 10639 | 4.14% |
| 5 | Dallas-Ft. Worth, TX | 5530 | 2.15% |
| 6 | San Francisco-Oakland-San Jose, CA | 5075 | 1.98% |
| 7 | Salt Lake City, UT | 5004 | 1.95% |
| 8 | Tucson (Sierra Vista), AZ | 4611 | 1.80% |
| 9 | Sacramento-Stockton-Modesto, CA | 4549 | 1.77% |
| 10 | New York, NY | 4099 | 1.60% |
| 11 | Chicago, IL | 3412 | 1.33% |
| 12 | Fresno-Visalia, CA | 3300 | 1.29% |
| 13 | Houston, TX | 3166 | 1.23% |
| 14 | Seattle-Tacoma, WA | 2906 | 1.13% |
| 15 | El Paso, TX | 2889 | 1.13% |
| 16 | San Diego, CA | 2866 | 1.12% |
| 17 | Denver, CO | 2848 | 1.11% |
| 18 | Atlanta, GA | 2786 | 1.09% |
| 19 | Oklahoma City, OK | 2659 | 1.04% |
| 20 | Minneapolis-St. Paul, MN | 2019 | 0.79% |

| Mobile rank | Guestbook rank | State | Devices | Mobile % | Guest book % |
|-------------|----------------|-------|---------|----------|--------------|
| 1 | 2 | AZ | 50472 | 19.66% | 6.02% |
| 2 | 1 | CA | 46760 | 18.21% | 11.17% |
| 3 | 3 | NV | 23136 | 9.01% | 2.99% |
| 4 | 5 | TX | 18976 | 7.39% | 2.31% |
| 5 | 36 | NM | 11366 | 4.43% | 0.40% |
| 6 | 7 | FL | 8421 | 3.28% | 2.17% |
| 7 | 35 | OK | 4730 | 1.84% | 0.40% |
| 8 | 13 | IL | 4690 | 1.83% | 1.41% |
| 9 | 15 | UT | 4481 | 1.75% | 1.12% |
| 10 | 16 | CO | 4287 | 1.67% | 1.12% |
| 11 | 6 | WA | 4092 | 1.59% | 2.24% |
| 12 | 20 | GA | 3817 | 1.49% | 0.80% |
| 13 | 19 | MO | 3594 | 1.40% | 0.80% |
| 14 | 12 | NY | 3565 | 1.39% | 1.42% |
| 15 | 11 | OH | 3459 | 1.35% | 1.44% |
| 16 | 18 | NC | 3299 | 1.29% | 0.85% |
| 17 | 21 | TN | 3259 | 1.27% | 0.77% |
| 18 | 8 | MI | 2949 | 1.15% | 1.76% |
| 19 | 10 | PA | 2926 | 1.14% | 1.47% |
| 20 | 14 | OR | 2673 | 1.04% | 1.41% |
| - | 4 | MN | - | - | 2.42% |
| - | 9 | WI | - | - | 1.61% |
| - | 17 | IN | - | - | 0.94% |

| Rank | Points of Interest | Devices | % of Total |
|------|--|---------|------------|
| 1 | Historic Downtown Shopping District, Kingman, AZ | 5051 | 1.97% |
| 2 | Oatman, AZ | 2348 | 0.91% |
| 3 | Monolith Garden Trail, Kingman, AZ | 1609 | 0.63% |
| 4 | Powerhouse Visitor Center & Route 66 Museum, Kingman, AZ | 1488 | 0.58% |
| 5 | Locomotive Park, Kingman, AZ | 849 | 0.33% |
| 6 | Hualapai Mountain Park, Kingman, AZ | 607 | 0.24% |
| 7 | Delgadillo's Route 66 Gift Shop, Seligman, AZ | 588 | 0.23% |
| 8 | Cerbat Lanes, Kingman, AZ | 537 | 0.21% |
| 9 | Mohave Museum of History & Arts, Kingman, AZ | 527 | 0.21% |
| 10 | Kingman Railroad Museum, Kingman, AZ | 450 | 0.18% |
| 11 | Chloride, AZ | 381 | 0.15% |
| 12 | Lewis Kingman Park, Kingman, AZ | 328 | 0.13% |
| 13 | Brenden Theaters Kingman, Kingman, AZ | 261 | 0.10% |
| 14 | Hackberry General Store, Kingman, AZ | 231 | 0.09% |
| 15 | Cerbat Cliffs Golf Course, Kingman, AZ | 160 | 0.06% |
| 16 | Desert Diamond Distillery, Kingman, AZ | 83 | 0.03% |
| 17 | Bonelli House, Kingman, AZ | 80 | 0.03% |
| 18 | Alpacas of the Southwest, Kingman, AZ | 64 | 0.02% |
| 19 | Stetson Winery & Cella Winery, Kingman, AZ | 43 | 0.02% |
| 20 | White Cliffs Wagon Trail, Kingman, AZ | 40 | 0.02% |

Planning & Economic Development Department, Tourism Division — Josh Noble

UberMedia's Audience Affinity Report reveals the likelihood that your customers would or would not be members of certain audience segments based on our comprehensive audience parameters.



UberMedia's Location Affinity report takes a study group of mobile devices and attempts to highlight distinctive aspects of the group's location visit behavior, by comparing it to a baseline control group, and reporting location categories where the study group has significantly different behavior from the control.

